

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, County Board Room 205
Jefferson, WI 53549

Date: Tuesday, October 12, 2021 Time: 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Wineke, Michael

Kutz, Russell (Vice-Chair)

Lund, Kirk

Racanelli, Gino (Secretary)

Mirk, Alice

Nsibirwa, Sira

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the October 12, 2021 Agenda
5. Public Comment
6. Approval of September 14, 2021 Board Minutes
7. Communications
8. Review of the August 2021 Financial Statement
9. Discuss and Approve September 2021 Vouchers
10. Division Updates: Administration, Economic Support, Aging & Disability Resource Center, Child and Family, and Behavioral Health
11. Discussion and Possible Action on New 2021 Professional Service Contracts (*Child Alternate Care, Foster Care, Reflective Supervision Consulting, and Infant, Early Childhood, Mental Health Consultation*)
12. Discussion and Possible Action on Authorizing execution of state human services 2022 contracts, consortium agreements, and professional service and care provider contracts
13. Discussion and Review on Crisis Intervention Training
14. Discussion and Possible Action on 2022-2024 Aging Plan
15. Discussion and possible actions on Jefferson County's Specialized Transportation Assistance Program (Wis.Stat. 85.21) Application
16. Director's Report
17. Adjourn

Next Scheduled Meetings:

Tuesday, November 9, 2021, at 8:30 a.m.

Tuesday, December 14, 2021, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
September 14, 2021

Board Members Present in Person: Richard Jones, Russell Kutz, Michael Wineke, and Alice Mirk

Board Members Present via Zoom: Kirk Lund, Sira Nsibirwa, and Gino Racanelli

Others Present: Director Kathi Cauley; Administrative Services Division Manager Brian Bellford; Economic Support Division Manager; Jessica Schultze; Aging & Disability Resource Division Manager ReBecca Schmidt; County Administrator Ben Wehmeier and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present /Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE SEPTEMBER 14, 2021, AGENDA

Mr. Jones moved Agenda item #12 to be after Agenda item #10.

5. PUBLIC COMMENTS

No comments

6. APPROVAL OF THE AUGUST 10, 2021, BOARD MINUTES

Mr. Wineke made a motion to approve the August 10, 2021, board minutes.

Mr. Kutz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. DISCUSSION AND POSSIBLE ACTION ON ELECTING A NEW SECRETARY

Mr. Jones made a motion to appoint Mr. Racanelli the Secretary.

Mr. Wineke seconded.

Motion passed unanimously.

9. REVIEW OF JULY 2021 FINANCIAL STATEMENT

Mr. Bellford reviewed the July 2021 financial statement (attached) and reported that there is a projected positive year-end fund balance of \$1,534,878. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments, leaving \$884,878 in unreserved fund balance.

10. DISCUSS AND APPROVE AUGUST 2021 VOUCHERS

Mr. Bellford reviewed the August 2021 summary sheet of vouchers totaling \$1,196,449.33 (attached).

Mr. Jones made a motion to approve the August 2021 vouchers totaling \$1,196,449.33.

Mr. Nsibirwa seconded.

Motion passed unanimously.

11. DIVISION UPDATES: BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AGING & DISABILITY RESOURCE CENTER, AND CHILD AND FAMILY

Behavioral Health:

Ms. Cauley reported on the following items:

- We have provided 11,116 EMH contact services this year through August. For the entire year in 2016, we had 9,124.
- We have had five emergency detentions in August. For the year, we have assessed 359 individuals for possible detention. We had 10 emergency detentions for the jail. We continue to divert people to voluntary services. Our diversion rate is 77%.
- Miramont Behavioral Health in Middleton has officially opened, and we have been utilizing them, which has been successful. There is also Granite Hills Hospital in West Allis that will be opening soon.
- This year we were able to hire two School Mental Health positions. The schools have expressed their excitement for these positions. They will focus on implementing DBT Steps A, a social emotional suicide prevention curriculum. They will also be on-site to see children routinely or in the need of a crisis.
- With our carryover funds, we were able to set aside funds to implement Infant Mental Health. We have a provider in our Birth to Three program who is fully credentialed as our Infant Mental Health Specialist.
- September is Recovery Month, and we are currently selling t-shirts for a fundraiser to raise money for consumer needs.
- Shared a Wall of Fame for one of our staff members, Rebecca Gregg.

Administration:

Mr. Belford reported on the following items:

- Applications have been submitted for the Mental Health Block grant, Substance Abuse Block grant, and the Opioid grant.
- The GWAAR 2022 Budget Funding, along with the Aging Plan will soon be completed and sent in.
- Applications due in October would include the Targeted Safety Support Funds and IV-E Legal Funding.
- We are currently working on the 2022 contract list for the October meeting.
- Capital update:
 - The water main and parking lot project will be starting soon.

Economic Support:

Ms. Schultze reported on the following items:

- Some of our new workers are getting ready to transition to the call center.
- Jefferson has a contractual obligation to take 18% of the calls through the Southern Consortium and Jefferson is at 17.9%.
- For August, we had one application that was not processed timely within 30 days.
- For the Southern Consortium, we remain the second highest in the state for our call answer rate.

- For the first time in 18 months, Food Share is requiring participants to provide documentation such as check stubs and employment verification.

ADRC:

Ms. Schmidt reported on the following items:

- Our Key Outcome Indicators are being met.
- ADRC has had 4890 consumer contacts and 152 enrollments into long-term care programs in 2021.
- The Elder Benefit Specialists will be holding in-person – ABC's of Medicare Workshop on Sept 22, 5-7 pm at the Watertown Senior Center
- Medicare Part D open enrollment this year will be from October 15 through December 7. We are busy sending out information about this process and ways we are available to assist.
- I & A Specialist, Jennifer Bannister's last day was 8/27, we have been interviewing for her replacement. We currently have two strong candidates, and we are in the process of checking references at this time.
- Nutrition programs continue to see strong numbers with approximately 3500 meals served in the last month. Of those meals, 482 were contactless. Consumers would drive to pick up their meals from the meal sites.
- Transportation also continues to see an increase in the number of rides we are providing each month as well as an increase in the number of new riders. August saw 785 rides given with 29 new riders.
- Our Dementia Care Specialist spent time with 64 consumers during August, not including outreach and marketing.
- Activities that took place over the last month include a radio interview, Health Promotions Classes, book clubs, support group meetings, a presentation by Dr. Alexis Eastman on Dementia Care, and several memory screens at local public libraries.
- APS has been staffing potentially shared cases with Crisis and EMH. This has proven to be a valuable partnership as we work together to support the health and safety of our community members.

Child & Family:

Ms. Cauley reported on the following items:

- Our Key Outcome Indicators are being met.
- There is currently 41 youth who have been placed out of the home. This number is the lowest in several years.
- We are one of three counties that have started the Parents Supporting Parents Program. Andrea Szwec is our Parents Supporting Parents Coordinator and was asked to speak at the Child Welfare and the Courts Conference. Her presentation will be called Building Parent Partnerships.
 - We have employed parents that have been through the child welfare system who have skills and wisdom to share with the families currently enrolled in this program. One of the parents that were hired to work in this program shared an uplifting comment regarding her experience in this position and how it has made a positive impact on her.

12. DISCUSSION AND POSSIBLE ACTION ON RECRUITING FOR A PSYCHIATRIC NURSE PRESCRIBER POSITION

Ms. Cauley reported that there is a strong need for a Psychiatric Nurse Prescriber. They would help our Psychiatrist, Dr. Haggart with treating patients with mental health needs.

Mr. Racanelli made a motion to approve recruiting for a Psychiatric Nurse Prescriber.

Mr. Wineke seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON AGING PLAN

Ms. Schmidt reported on the final draft of the Aging Department's 3-year Aging Plan. Ms. Schmidt went over the highlights, results, and goals of the plan. There are two public hearings scheduled in September. Following these meetings, any necessary changes will be made based on the feedback from the public. Then a final draft will be presented to this board in October for approval.

14. DISCUSSION AND POSSIBLE ACTION ON NEW 2021 PROFESSIONAL SERVICE CONTRACTS (CSP TRAINING AND CONSULTING, AND PEER SUPPORT AND OUTREACH)

Ms. Cauley reported that we have two new service providers. (attached)

Mr. Racanelli made a motion to approve the contract as listed.

Mr. Lund seconded.

Motion passed unanimously.

15. DISCUSSION AND POSSIBLE APPROVAL OF BUDGET UPDATES

Ms. Cauley reviewed the changes for the 2022 budget.

Mr. Kutz made a motion to approve the changes for the 2022 budget.

Mr. Lund seconded.

Motion passed unanimously.

16. DISCUSS POTENTIAL AGENDA ITEMS FOR OCTOBER BOARD MEETING

- Presentation on the Nutrition Program
- 2022 Contracts

17. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- Ms. Cauley and Mr. Ruehlow are currently on the advisory committee with WCHSA and have been working with other counties to find ways to help our youth with complex needs who have been going out of state for treatment. There is a plan underway, and we are currently working with the state department in hopes of making some positive changes.
- Today we will be closing on the two triplexes that we purchased to help with the housing issues.
- The CAC has a new Executive Director who is very dynamic, so we are hopeful for additional options to come available.
- The new Managed Care Organization called My Choice has had some issues and we will be following up on those.

18. ADJOURN

Mr. Nsibirwa made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 10:00 a.m.

Respectfully submitted by Kelly Witucki

NEXT BOARD MEETING

Tuesday, October 12, 2021, at 8:30 a.m.

Jefferson County Courthouse County Board Room 205

311 S Center Ave, Jefferson, WI 53549

DRAFT

Financial Statement Summary

August, 2021

We are projecting a positive year-end fund balance of \$1,870,285. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments, leaving \$1,220,285 in unreserved fund balance.

Summary of Variances:

Revenue: Overall, revenues are projected to be favorable by \$556,303. This is up from last month, because of CLTS TPA revenue, which is offset by a corresponding amount of expenses.

- CCS revenues are projected to be under budget by \$243,812. CCS salary and fringe expenses are projected to be underbudget by \$287,192. Because of unfilled positions, we are projecting less revenue from MA.
- WIMCR projections are \$412,500 at this point, which is a little more than half the budget.
- Revenue from the Congregate Sites for provided meals is \$150,811 under budget. This revenue is from both GWAAR and participant donations. The sites have been closed since March 2020, so no revenue is being claimed. We anticipate being able to use unspent Site revenue for Home Delivered Meals. As such, Delivered Meals revenue is projected to be over budget by \$107,704. Congregate Sites should be opened yet this year.
- CLTS revenue is projected to be over budget by \$882,040, which is consistent with our expenditures at this point.
- IM and W2 program revenue is projected to be over budget by \$169,096. We are projecting more IM revenue from the consortium, as well RMS and enhanced funding. This is due to increased expenditures in the program, as we have overlap with positions and additional management.

Expenditures: Overall, expenses are projected to be favorable by \$1,313,982. The favorable projection in 2021, along with comparative 2020 balances, is due to the following:

Program	2021 Projected Balance	2020 Balance
Salary and Fringe	Favorable \$532,975	Favorable \$1,078,314
Child Alternate Care	Favorable \$672,792	Favorable \$923,343
Hospitals & Detox	Unfavorable \$257,372	Favorable \$308,135
CLTS	Unfavorable \$512,262	Unfavorable \$375,856
Operating Reserve	Favorable \$650,000	Favorable \$650,000
Community Care	Favorable \$241,083	Unfavorable \$3,903
Home Delivered Meals	Unfavorable \$243,541	Unfavorable \$104,740
Adult Alt. Care and CRS	Favorable \$151,077	Favorable \$82,906

- **Salary expenses are projected to be under budget by \$256,810:** This is because of numerous vacant or unfilled positions, most of which are in CCS, the Clinic, and Management/Overhead.
- **Fringes and benefit expenses are projected to be under budget by \$276,165:** This corresponds with the salary expenses, but it can still be volatile.
- **Children Alternate Care expenses are projected to be under budget by \$672,793:** This projection includes Shelter and Detention costs, and also assumes revenue offsets for kinship care. We did decrease our alternate care budget in 2021 to \$1,959,575 from \$2,237,330. Our 2022 budget is \$1,827,923. Our projected expenses still show big favorable variances in foster care and RCC's. We did start paying more RCC costs recently, and our projection reflects that.
- **Hospital/Detox is projected to be unfavorable by \$435,432 (Net basis):**

	Budget	Actual	Projection
Revenue	\$415,000	\$182,145	\$273,217
Expenditures	\$1,195,000	\$900,517	\$1,452,372
Net	\$(780,000)	\$(644,501)	\$(1,179,155)

We ended 2020 with a net balance of \$(575,157) compared to \$(912,372) in 2019.

The July 2021 State Institute bill was \$123,334. The August bill was \$23,362.

- **CLTS expenses are projected to be over budget by \$512,262:** This includes only direct services, which are offset by TPA revenue, with the exception of our County match. Staff and overhead costs are projected to be over budget by \$48,144. These would be offset by case management revenue.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.
- **Community Care costs are projected to be under budget by \$241,083,** because we increased our budget for client housing in the HOPE program. Additionally, we have seen a reduction in the need for CBRF costs. Finally, AODA residential costs have decreased, as well, because we have Opioid funding to offset them, as well as the change in the MA substance abuse rules.
- **HDM Nutrition Expenses are projected to be over budget by \$243,541.** This projection includes meal cost, staff salaries, and other program expenses. Because of the pandemic, the meals sites are closed and we have seen a significant increase in delivered meals. This is offset, in part, by Congregate Meals, which are projected to under budget by \$150,594.
- **Adult Alternate Care and CRS costs are projected to be under budget by \$151,077.** This projection is down from last month, and we expect that to continue, as we have seen the need for more placements recently.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$65,033. We expect MA and insurance billing to continue to be strong, and we have seen reduced AODA residential costs. However, hospitalization costs have increased this year. Additionally, it seems like WIMCR revenue will be down.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$1,219,067, because of reduced alternate care costs and increased waiver revenue.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$71,080. We did use carryover funding to help offset multiple supervisor and manager positions during the year, which has increased our revenue and expenses in this area. Other programs are consistent with budgets and projections.

AGING & ADRC DIVISION: Projected unfavorable balance of \$261,705, because of increased costs in the Home Delivered Meals program and more salary/fringe in Elder Abuse than in EMH.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$126,809, because of reduced salary and wage costs. Additionally, some capital projects will be funded through ARPA dollars.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on August 2021 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Federal/State Operating Revenues	9,719,313	3,495,589	13,214,902	18,548,840	12,440,238	19,091,259	18,669,302	421,957
County Funding for Operations (tax levy & transfer in)	5,952,880	0	5,952,880	9,232,513	6,020,042	9,030,063	9,030,063	0
Total Resources Available	15,672,194	3,495,589	19,167,782	27,781,352	18,460,280	28,121,322	27,699,365	421,957
Total Adjusted Expenditures	17,914,815	264,410	18,179,225	25,202,658	19,018,010	27,444,239	28,897,069	1,452,830
OPERATING SURPLUS (DEFICIT)	(2,242,621)	3,231,178	988,557	2,578,695	(557,730)	677,083	(1,197,704)	1,874,788
Balance Forward from 2020-Balance Sheet Operating Reserve	1,193,202		1,193,202	1,166,829		1,193,202	1,193,202	0
NET SURPLUS (DEFICIT)	(1,049,419)	3,231,178	2,181,759	3,745,524	(557,730)	1,870,285	(4,502)	1,874,788

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,953,768	(651,876)	1,301,892	1,952,838	1,304,366	1,952,838	1,956,549	(3,711)
Children's Basic County Allocation	343,450	572,417	915,867	1,352,038	901,359	1,373,800	1,352,038	21,762
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	1,220,435	362,166	1,582,601	1,587,253	974,697	2,373,902	1,462,046	911,856
Behavioral Health Programs	152,981	86,163	239,144	534,037	306,998	381,660	460,497	(78,836)
Community Options Program	99,953	45,459	145,412	218,118	145,412	218,118	218,118	0
Aging & Disability Res Center	417,682	261,250	678,932	975,990	673,023	1,018,397	1,009,535	8,862
Aging/Transportation Programs	553,506	108,671	662,177	984,135	622,800	870,010	934,199	(64,189)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	410,672	92,462	503,134	727,749	466,576	717,866	699,864	18,002
IV-E Legal and Legal Rep	32,665	12,697	45,362	52,398	49,928	68,043	74,892	(6,849)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	245,200	86,043	331,243	267,823	203,149	365,032	304,723	60,309
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	509,492	1,024,801	1,534,293	1,665,257	1,074,881	1,781,418	1,612,321	169,096
Client Assistance Payments	165,216	31,001	196,216	313,139	195,769	294,325	293,653	671
Early Intervention	185,828	(57,732)	128,096	193,143	136,673	190,024	213,954	(23,930)
Total State & Federal Funding	6,290,848	1,973,521	8,264,369	10,823,919	7,055,630	11,605,433	10,592,390	1,036,972

COLLECTIONS & OTHER REVENUE

Provided Services	2,192,956	1,440,073	3,633,029	5,702,351	3,946,949	5,498,491	5,920,424	(421,933)
Child Alternate Care	118,580	0	118,580	172,386	113,333	177,869	170,000	7,869
Adult Alternate Care	131,336	0	131,336	203,653	133,333	197,004	200,000	(2,996)
Children's L/T Support	420,641	68,466	489,107	609,486	508,984	733,660	763,476	(29,816)
1915i Program	24,020	23,385	47,405	244,922	101,333	149,292	152,000	(2,708)
Donations	91,067	0	91,067	115,377	59,402	130,139	89,103	41,036

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
Cost Reimbursements	114,481	(9,856)	104,625	147,730	100,855	155,870	151,282	4,588
Other Revenues	335,384	0	335,384	529,015	420,418	443,500	630,626	(187,126)
Total Collections & Other	3,428,465	1,522,068	4,950,533	7,724,920	5,384,608	7,485,826	8,076,912	(591,086)
TOTAL REVENUES	9,719,313	3,495,589	13,214,902	18,548,840	12,440,238	19,091,259	18,669,302	445,887
<u>EXPENDITURES</u>								
<u>WAGES</u>								
Behavioral Health	1,332,965	25,000	1,357,965	1,999,987	1,474,530	2,038,308	2,272,161	(233,853)
Children's & Families	1,351,714	15,000	1,366,714	1,917,169	1,304,376	2,050,072	2,060,264	(10,192)
Community Support	665,015	15,000	680,015	1,031,577	701,670	1,020,023	1,052,505	(32,482)
Comp Comm Services	1,158,036	35,000	1,193,036	1,678,080	1,251,399	1,789,553	1,971,172	(181,619)
Economic Support	999,549	0	999,549	1,318,891	900,261	1,499,323	1,350,392	148,931
Aging & Disability Res Center	375,956	0	375,956	516,084	362,352	563,935	543,529	20,406
Aging/Transportation Programs	358,341	0	358,341	497,258	306,681	537,511	460,021	77,489
Childrens L/T Support	367,886	20,000	387,886	450,666	357,802	581,828	537,744	44,084
Early Intervention	214,132	0	214,132	304,666	222,573	321,198	333,860	(12,662)
Management/Overhead	727,107	0	727,107	1,080,682	864,581	1,090,661	1,296,872	(206,211)
Lueder Haus	195,655	5,000	200,655	316,116	216,859	315,983	325,289	(9,306)
Safe & Stable Families	49,921	0	49,921	71,711	19,517	74,882	29,275	45,606
Supported Emplmt	0	0	0	0	0	0	0	0
Total Wages	7,796,278	115,000	7,911,278	11,182,887	7,982,602	11,883,276	12,233,084	(349,808)
<u>FRINGE BENEFITS</u>								
Social Security	573,473	0	573,473	819,500	595,275	860,209	892,912	(32,704)
Retirement	498,194	0	498,194	734,053	531,164	747,290	796,747	(49,456)
Health Insurance	1,681,271	10,000	1,691,271	2,314,518	1,778,612	2,536,907	2,667,918	(131,011)
Other Fringe Benefits	149,596	0	149,596	317,455	156,779	196,649	290,856	(94,207)
Total Fringe Benefits	2,902,533	10,000	2,912,533	4,185,525	3,061,830	4,341,055	4,648,432	(307,377)
<u>OPERATING COSTS</u>								
Staff Training	81,621	0	81,621	35,792	96,021	117,774	150,091	(32,317)
Space Costs	211,380	0	211,380	427,163	197,743	317,070	296,614	20,456
Supplies & Services	1,028,727	26,597	1,055,324	1,164,821	918,923	1,566,547	1,380,534	186,012
Program Expenses	244,996	0	244,996	330,533	171,492	362,657	257,238	105,419
Employee Travel	32,345	0	32,345	57,769	72,844	48,517	112,666	(64,149)
Staff Psychiatrists & Nurse	276,667	0	276,667	416,068	270,491	415,001	405,736	9,265
Birth to 3 Program Costs	138,834	15,000	153,834	175,301	172,108	230,751	258,162	(27,411)
Busy Bees Preschool	272	0	272	863	733	408	1,100	(692)
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	0	0	0	0	0
Other Operating Costs	95,165	0	95,165	196,346	12,835	112,384	19,252	93,132
Year End Allocations	(69,174)	(20,497)	(89,671)	(111,284)	(36,472)	(188,169)	(11,131)	(177,038)
Capital Outlay	148,797	0	148,797	202,145	229,523	258,643	344,285	(85,642)
Total Operating Costs	2,189,630	21,100	2,210,730	2,895,516	2,106,241	3,241,582	3,214,547	27,035

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
<u>BOARD MEMBERS</u>								
Per Diems	2,530	0	2,530	3,960	1,100	3,795	1,650	2,145
Travel	425	0	425	96	164	638	246	392
Training	0	0	0	0	0	0	0	0
Aging Committee	0	0	0	0	0	0	0	0
Total Board Members	2,955	0	2,955	4,056	1,264	4,433	1,896	2,537
<u>CLIENT ASSISTANCE</u>								
W-2 Benefit Payments	0	0	0	0	0	0	0	0
Donation Expenses	2,638	0	2,638	11,217	20,138	3,957	30,207	(26,250)
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	70,947	0	70,947	124,654	82,617	106,421	123,925	(17,505)
Kinship & Other Client Assistance	96,413	10,000	106,413	125,903	78,152	159,619	117,228	42,391
Total Client Assistance	169,998	10,000	179,998	261,774	180,907	269,997	271,360	(1,364)
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	1,208,506	173,305	1,381,811	1,530,098	1,040,303	2,072,716	1,560,454	512,262
Total Medical Assistance Waivers	1,208,506	173,305	1,381,811	1,530,098	1,040,303	2,072,716	1,560,454	512,262
<u>COMMUNITY CARE</u>								
Supportive Home Care	18,377	0	18,377	42,659	27,324	27,565	40,986	(13,421)
Guardianship Services	59,054	0	59,054	50,854	44,960	88,581	67,440	21,141
People Ag. Domestic Abuse	13,328	0	13,328	0	26,667	20,000	40,000	(20,000)
Family Support	0	0	0	0	0	0	0	0
Transportation Services	27,793	0	27,793	52,625	32,000	41,689	48,000	(6,311)
Opp. Inc. Delinquency Programs	0	0	0	0	0	0	0	0
Opp. Inc. Independent Living	0	0	0	0	0	0	0	0
Other Community Care	302,357	130,479	432,836	799,515	583,184	612,873	874,775	(261,902)
Elderly Nutrition - Congregate	7,735	0	7,735	11,161	42,862	7,735	64,294	(56,558)
Elderly Nutrition - Home Delivered	174,317	0	174,317	188,251	99,669	251,422	149,504	101,918
Elderly Nutrition - Other Costs	0	0	0	3,373	4,133	0	6,200	(6,200)
Total Community Care	602,961	130,479	733,440	1,148,438	860,799	1,049,865	1,291,198	(241,333)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	344,689	0	344,689	709,036	593,333	526,577	890,000	(363,423)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	163,511	0	163,511	193,060	193,333	243,646	290,000	(46,354)
L.S.S. Child Welfare	0	0	0	0	0	0	0	0
Child Caring Institutions	150,081	0	150,081	221,639	366,667	330,081	550,000	(219,919)
Detention Centers	15,900	0	15,900	18,050	53,333	23,850	80,000	(56,150)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	103,149	5,270	108,419	172,202	99,717	162,628	149,575	13,053
Total Child Alternate Care	777,330	5,270	782,600	1,313,987	1,306,383	1,286,782	1,959,575	(672,793)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2020 Budget	Year End Variance
<u>HOSPITALS</u>								
Detoxification Services	14,214	2,080	16,294	35,287	30,000	24,441	45,000	(20,559)
Mental Health Institutes	884,222	0	884,222	927,802	766,667	1,427,930	1,150,000	277,930
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	898,437	2,080	900,517	963,089	796,667	1,452,372	1,195,000	257,372
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	433,333	0	650,000	(650,000)
<u>OTHER CONTRACTED</u>								
Adult Alternate Care (Non-MAW)	85,626	704	86,330	176,664	124,960	148,387	187,440	(39,053)
Family Care County Contribution	625,097	(208,366)	416,731	625,097	416,731	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	183,862	839	184,701	345,559	260,667	278,976	391,000	(112,024)
IV-E TPR	145,290	0	145,290	173,727	155,042	217,934	232,563	(14,629)
Emergency Mental Health	4,539	0	4,539	2,590	1,333	4,539	2,000	2,539
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	173,602	4,000	177,602	230,301	185,092	329,970	277,638	52,332
Miscellaneous Services	147,549	0	147,549	161,306	103,063	236,324	154,595	81,729
Prior Year Costs	0	0	0	400	0	0	0	0
Clearview Commission	623	0	623	1,643	792	935	1,188	(254)
Total Other Contracted	1,366,188	(202,824)	1,163,364	1,717,287	1,247,681	1,842,161	1,871,522	(29,360)
TOTAL EXPENDITURES	17,914,815	264,410	18,179,225	25,202,658	19,018,010	27,444,239	28,897,069	(1,452,830)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
65000 BASIC ALLOCATION	3,442,648	4,783,284	1,340,636	3,941,874	4,881,483	939,609	(401,026)
65003 LUEDER HAUS	139,100	570,086	430,986	151,000	598,342	447,342	16,356
65007 EMERGENCY MENTAL HEALTH	217,679	993,023	775,344	107,000	1,000,592	893,592	118,248
65008 CRISIS INNOVATION	66,892	124,832	57,940	77,315	98,168	20,853	(37,086)
65010 HOPE (MHBG SUPPL)	0	75,570	75,570	0	100,000	100,000	24,430
65011 MENTAL HEALTH BLOCK	29,563	51,024	21,461	25,797	34,000	8,203	(13,258)
65025 COMMUNITY SUPPORT PROGRAM	754,220	1,635,784	881,564	705,000	1,772,914	1,067,914	186,350
65027 COMP COMM SERVICE	3,337,153	3,096,318	(240,834)	3,580,964	3,286,422	(294,542)	(53,708)
63027 FAMILY CENTERED THERAPY	0	100,290	100,290	0	178,626	178,626	78,336
65031 AODA BLOCK GRANT	109,299	110,349	1,050	109,299	127,790	18,491	17,441
65035 AODA BLOCK GRANT SUPPLEMENTAL	0	0	0	0	0	0	0
65032 OPIOID GRANT	100,782	129,260	28,478	149,786	206,855	57,069	28,590
65043 COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044 CCISY CRISIS GRANT	3,439	4,727	1,289	4,000	4,000	0	(1,289)
65063 1915i PROGRAM (CRS)	149,292	279,242	129,950	152,000	391,000	239,000	109,050
65034 WATERTOWN FOUNDATION TIC	3,007	3,007	0	0	0	0	0
66000 DONATIONS	1,830	1,668	(162)	0	3,689	3,689	3,851
Total Behavior Health	8,452,512	11,958,463	3,505,951	9,101,644	12,683,881	3,582,237	76,286

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Children & Families							
65001 CHILDREN'S BASIC ALLOCATION	1,618,963	2,307,453	688,490	1,602,038	2,794,635	1,192,597	504,107
65002 KINSHIP CARE	124,897	124,897	0	109,728	109,728	0	0
65005 YOUTH AIDS	648,186	1,343,875	695,689	633,048	1,691,507	1,058,459	362,770
65013 CHILD WELFARE COVID-19	6,045	6,045	0	0	0	0	0
63105 DOJ: DIVERSIONARY PROGRAMMING	6,779	6,779	0	7,000	250	(6,750)	(6,750)
60683 CITIZEN'S REVIEW PANEL	14,943	14,943	0	10,000	10,000	0	0
63612 IN HOME SAFETY SERVICES	105,414	201,080	95,666	68,522	76,042	7,521	(88,145)
63112 PARENTS SUPPORTING PARENTS	145,226	136,829	(8,397)	154,830	155,738	908	9,305
65009 YA EARLY & INTENSIVE INT	45,379	195,395	150,016	46,501	201,540	155,039	5,023
65121 CHILDREN'S COP	218,118	256,145	38,027	218,118	218,118	0	(38,027)
65020 DOMESTIC ABUSE	0	20,000	20,000	0	40,000	40,000	20,000
65021 SAFE & STABLE FAMILIES	67,785	130,072	62,287	56,116	51,748	(4,368)	(66,655)
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040 CHILDRENS LTS WAIV-DD	3,106,935	3,016,143	(90,792)	1,832,153	2,186,114	353,962	444,754
65067 COMMUNITY RESPONSE GRANT	5,900	178,301	172,401	1,000	188,629	187,629	15,228
63111 FOSTER PARENT RETENTION	27,156	27,156	0	20,000	20,000	0	0
65068 FOSTER PARENT TRAINING	2,205	7,739	5,534	3,786	9,464	5,679	145
65060 IV-E CHIPS LEGAL	28,067	107,948	79,882	31,742	117,563	85,821	5,940
65070 IV-E TPR	34,140	87,539	53,399	32,300	85,000	52,700	(699)
65069 LEGAL REP: TPR	0	0	0	9,500	25,000	15,500	15,500
65079 LEGAL REP: CHIPS	5,836	22,447	16,611	1,350	5,000	3,650	(12,961)
65080 YOUTH DELINQUENCY INTAKE	0	929,901	929,901	0	899,278	899,278	(30,623)
65082 AUTISM	627	7,416	6,789	393,370	374,581	(18,789)	(25,578)
65175 EARLY INTERVENTION (BIRTH TO 3)	211,777	758,524	546,747	222,933	804,659	581,725	34,979
63176 B3: PARENTS AS TEACHERS	3,323	3,323	0	8,945	8,945	0	0
63175 B3: SED INNOVATION	19,026	19,026	0	54,006	54,006	0	0
65105 KINSHIP ASSESSMENTS	10,095	10,095	0	4,492	4,492	0	0
65120 COORDINATED SERVICE TEAM	60,000	78,466	18,466	60,000	97,681	37,681	19,215
63120 CST SUPPLEMENT	22,500	29,029	6,529	0	0	0	(6,529)
65188 BUSY BEES PRESCHOOL	0	19,573	19,573	3,000	25,533	22,533	2,960
65189 INCREDIBLE YEARS	6,625	43,951	37,326	0	58,233	58,233	20,907
66000 DONATIONS	3,324	2,289	(1,035)	0	26,418	26,418	27,453
Total	6,549,272	10,102,056	3,552,784	5,584,477	10,349,579	4,765,102	1,212,317

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Economic Support Division							
65051 INCOME MAINTENANCE	1,601,664	2,283,500	681,836	1,455,960	2,157,402	701,442	19,606
65053 CHILD DAY CARE ADMIN	156,093	8,268	(147,825)	137,745	6,102	(131,642)	16,182
65057 ENERGY PROGRAM	106,421	106,421	0	123,925	123,925	0	0
65071 CHILDREN FIRST	589	0	(589)	5,335	0	(5,335)	(4,746)
65073 FSET	12,977	0	(12,977)	8,790	0	(8,790)	4,188
65100 CLIENT ASSISTANCE	35,850	0	(35,850)	0	0	0	35,850
Total	1,913,593	2,398,189	484,596	1,731,754	2,287,430	555,675	71,080
Aging Division & ADRC							
65012 ALZHEIMERS FAM SUPP	20,256	20,256	0	33,000	33,000	0	0
65046 ADRC - DBS	0	181,329	181,329	0	184,977	184,977	3,649
65047 ADRC - DCS	2,000	106,899	104,899	0	98,879	98,879	(6,020)
65048 AGING/DISABIL RESOURCE	1,018,397	649,642	(368,755)	1,009,535	663,310	(346,225)	22,529
65075 GUARDIANSHIP PROGRAM	0	23,655	23,655	2,632	22,440	19,808	(3,847)
65076 STATE BENEFIT SERVICES	54,024	95,730	41,706	54,348	96,349	42,001	296
65077 ADULT PROTECTIVE SERVICES	34,264	55,453	21,189	56,827	66,677	9,850	(11,339)
65078 NSIP	20,108	20,108	0	21,782	21,782	0	0
65151 TRANSPORTATION	250,429	351,424	100,995	288,327	354,976	66,649	(34,346)
65152 IN-HOME SERVICE III-D	2,816	3,168	352	5,618	6,300	682	330
65154 SITE MEALS	0	7,735	7,735	150,811	158,330	7,518	(217)
65155 DELIVERED MEALS	348,282	480,561	132,279	240,578	237,020	(3,558)	(135,837)
65157 SENIOR COMMUNITY SERVICES	6,497	7,309	812	7,986	7,986	0	(812)
65158 ELDER ABUSE	25,025	151,196	126,171	25,025	51,570	26,545	(99,626)
65159 III-B SUPPORTIVE SERVICE	101,467	117,078	15,611	91,000	95,993	4,993	(10,618)
65163 TITLE III-E (FAMILY CAREGIVER SUPPORT)	58,400	66,964	8,564	33,000	44,749	11,749	3,186
65195 VEHICLE ESCROW ACCOUNT	10	8,200	8,190	0	21,357	21,357	13,167
63010 MOBILITY MANAGER	80,750	103,595	22,845	85,000	102,690	17,690	(5,155)
65176 ADRC COVID VACCINATION	4,240	4,240	0	8,474	8,474	0	0
66000 DONATION	2,857	0	(2,857)	0	100	100	2,957
Total	2,029,821	2,454,541	424,720	2,113,943	2,276,958	163,015	(261,705)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance	
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Administrative Services Division									
	65187	UNFUNDED SERVICES	17,072	35,858	18,785	10,000	45,503	35,503	16,717
	63101	COUNTY OWNED HOUSING	0	32,161	32,161	0	4,000	4,000	(28,161)
	65190	MANAGEMENT	0	(150)	(150)	0	12,232	12,232	12,382
	65200	OVERHEAD AND TAX LEVY	9,159,052	129,950	(9,029,101)	9,153,309	260,322	(8,892,988)	136,114
	65200	Overhead Cleared	0	0	0	0	0	0	0
	65210	CAPITAL OUTLAY	0	250,443	250,443	0	322,928	322,928	72,485
	22101	COVID-19	0	82,727	82,727	0	0	0	(82,727)
		Balance Sheet Non Lapsing Funds	1,193,202	0	(1,193,202)	1,193,202	0	(1,193,202)	0
Total		Administrative Services Division	10,369,326	530,990	(9,838,337)	10,356,511	644,984	(9,711,527)	126,809
Human Services Reserve Fund									
	63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
		Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total			29,314,524	27,444,239	(1,870,285)	28,888,330	28,892,832	4,502	1,874,788

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-21					
Foster Care	51	1,574	\$60,819	\$39	\$1,193
Group Home	3	93	\$31,017	\$334	\$10,339
Kinship Care	39	1,158	\$9,488	\$8	\$243
Subsidized Guardianship	17	527	\$7,233	\$14	\$425
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2021	110	3352	\$ 108,557	\$32	\$987
	2021 YTD Avg. per Month		\$108,557		
	2020 YTD Avg. per Month (thru January 2020)		\$168,696		
February-21					
Foster Care	55	1,534	\$55,561	\$36	\$1,010
Group Home**	3	74	\$35,979	\$486	\$11,993
Kinship Care	43	1,259	\$10,420	\$8	\$242
Subsidized Guardianship	17	493	\$8,145	\$17	\$479
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2021	118	3360	\$110,104	\$33	\$933
<i>** \$6,045 of these costs are additional COVID-19 costs that are offset with State funding</i>					
	2021 YTD Avg. per Month		\$109,331		
	2021 YTD Avg. per Month w/out Additional COVID Costs		\$106,308		
	2020 YTD Avg. per Month (thru February 2020)		\$163,960		
March-21					
Foster Care	45	1,353	\$57,704	\$43	\$1,282
Group Home	4	91	\$28,545	\$314	\$7,136
Kinship Care	39	1,209	\$9,906	\$8	\$254
Subsidized Guardianship	19	589	\$8,254	\$14	\$434
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2021	107	3242	\$104,409	\$32	\$976
	2021 YTD Avg. per Month		\$107,690		
	2021 YTD Avg. per Month w/out Additional COVID Costs		\$105,675		
	2020 YTD Avg. per Month (thru March 2020)		\$155,891		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-21					
Foster Care	43	1,148	\$51,760	\$45	\$1,204
Group Home	2	19	\$7,830	\$412	\$3,915
Kinship Care	39	1,151	\$9,745	\$8	\$250
Subsidized Guardianship	21	620	\$9,134	\$15	\$435
RCC's	2	28	\$14,274	\$510	\$7,137
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2021 **	107	2966	\$92,743	\$31	\$867
	2021 YTD Avg. per Month		\$103,953		
	2021 YTD Avg. per Month w/out Additional COVID Costs		\$102,442		
	2020 YTD Avg. per Month (thru April 2020)		\$148,053		
May-21					
Foster Care	38	1,036	\$44,840	\$43	\$1,180
Group Home	2	33	\$14,491	\$439	\$7,246
Kinship Care	40	1,274	\$10,447	\$8	\$261
Subsidized Guardianship	21	625	\$9,120	\$15	\$434
RCC's	2	62	\$32,421	\$523	\$16,211
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2021	103	3030	\$111,320	\$37	\$1,081
	2021 YTD Avg. per Month		\$105,427		
	2021 YTD Avg. per Month w/out additional COVID-19 costs		\$104,218		
	2020 YTD Avg. per Month (thru May 2020)		\$141,467		
June-21					
Foster Care	35	1,033	\$44,179	\$43	\$1,262
Group Home	1	30	\$13,200	\$440	\$13,200
Kinship Care	45	1,294	\$10,956	\$8	\$243
Subsidized Guardianship	20	600	\$8,627	\$14	\$431
RCC's	2	60	\$28,053	\$468	\$14,027
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2021	103	3017	\$105,015	\$35	\$1,020
	2021 YTD Avg. per Month		\$105,358		
	2021 YTD Avg. per Month w/out additional COVID-19 costs		\$104,351		
	2020 YTD Avg. per Month (thru June 2020)		\$135,208		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-21					
Foster Care	35	1,053	\$44,040	\$42	\$1,258
Group Home	1	31	\$13,640	\$440	\$13,640
Kinship Care	45	1,311	\$10,996	\$8	\$244
Subsidized Guardianship	17	527	\$7,097	\$13	\$417
RCC's	3	67	\$31,522	\$470	\$10,507
RCC's - Out of State	0	0	\$0	\$0	\$0
Total July 2021	101	2989	\$107,295	\$36	\$1,062
2021 YTD Avg. per Month			\$105,635		
2021 YTD Avg. per Month w/out additional COVID-19 costs			\$104,771		
2020 YTD Avg. per Month (thru July 2020)			\$129,378		
August-21					
Foster Care	38	1,027	\$44,575	\$43	\$1,173
Group Home	2	61	\$18,810	\$308	\$9,405
Kinship Care	45	1,380	\$11,307	\$8	\$251
Subsidized Guardianship	17	527	\$7,097	\$13	\$417
RCC's	3	93	\$43,810	\$471	\$14,603
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2021	105	3088	\$125,599	\$41	\$1,196
2021 YTD Avg. per Month			\$108,130		
2021 YTD Avg. per Month w/out additional COVID-19 costs			\$107,375		
2020 YTD Avg. per Month (thru August 2020)			\$121,378		
Projected 2021 Cost			\$1,288,497		
2021 Budget (includes kinship not detention/shelter)			\$1,839,728		

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	28	August 2021	\$17,331	33
Exodus House	1	August 2021	\$253	7
Matt Talbot Recovery	0	August 2021	\$0	0
Nova Counseling	1	August 2021	\$34	1
Lutheran Social Services	3	August 2021	\$4,022	73
Hope Haven	5	August 2021	\$7,765	123
Friends of Women	2	August 2021	\$10,542	77
Meta House, Inc	1	August 2021	\$4,700	20
Blandine House	2	August 2021	\$684	30
Mooring House	2	August 2021	\$1,854	58
All - August 2021	45	2021 total through August	\$47,185	422
All - August 2020	54	2020 total through August	\$137,675	555

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$2,692	\$10,466
February	\$2,080	\$3,063
March	\$1,560	\$1,284
April	\$1,040	\$3,717
May	\$4,160	\$4,053
June	\$2,159	\$1,210
July	\$1,560	\$1,116
August	\$2,080	\$4,946
September - estimated	\$2,166	\$5,356
October		
November		
December		

Total Estimated Costs for 2021 (Thru Sept) \$54,708
Total Costs for 2020 (Thru Sept) \$156,057

2021 Provider Contracts (9/24/2021)												
Contract Number		Provider	Service	Target	2020			2021				
21-	370	BoyzLife, LLC	Child Alt Care	child	0.00	per	day	215.00	per	day	#DIV/0!	78,475
21-	371	Prentice House	Child Alt Care	child	0.00	per	day	235.00	per	day	#DIV/0!	85,775
21-	372	Michelle & David Vasquez	Foster Care	child	0.00	per	month	968.00	per	month	#DIV/0!	11,616
21-	373	Nuturing Ways, LLC	Reflective Supervision Consulting	B-3	0.00	per	unit	25.00	per	unit	#DIV/0!	2,000
21-	374	Birch Haven Counseling and Consulting	Infant, Early Childhood, Mental Health Consultation (IECMHC).	B-3	0.00	per	unit	31.25	per	unit	#DIV/0!	2,001

RESOLUTION NO. 2021-XX**Authorizing state human services contracts, consortium agreements,
and professional service and care provider contracts**Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set forth in this resolution. The contracts have not been reproduced and attached to this resolution because they total in excess of 100 pages. The Wisconsin County Human Service Association negotiates the basic agreements on behalf of the counties which are standard state forms and are not subject to negotiation by individual counties. The professional service and care provider contract list for 2022 is attached. These provider contracts are reviewed by the Jefferson County Corporation Counsel to ensure compliance with the County's Purchasing Ordinance, and contain the language and terms set forth by the State of Wisconsin Department of Health Services Purchase of Care Services Guide and §46.036, Wis. Stats. The Human Services Board considered this resolution at its October 12, 2021, meeting and recommended forwarding to the County Board to approve entering into professional service and care provider contracts with the providers on the attached list and entering into state contracts and consortium agreements as set forth below for 2022.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers in fulfillment of its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children's Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,075,860; the Substance Abuse Prevention and Treatment Block Grant Supplemental Award with the Department of Health Services in the amount of \$78,695; the Mental Health Services Block Grant Supplemental Award with the Department of Health Services in the amount of \$41,582; the Collaborative Crisis Intervention Services to Youth contract with the Department of Health Services in the amount of \$108,680; the Aging and Disability Resources contract, which includes additional amounts for Medicare Improvements for Patients and Providers, the State Health Insurance Assistance Program, and the State Pharmaceutical Assistance Program in the anticipated amount of \$644,240; the Department of Children and Families State County Child Welfare contract, which includes the Youth Aids Program contract and the Targeted Safety Support contract, in the

anticipated amount of \$2,382,059; the Older American Programs contract in the anticipated amount of \$388,882; the Department of Transportation contracts pursuant to section 85.21 Wis. Stats. (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$316,609; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Intensive Outpatient Program contract with the Department of Corrections in the anticipated amount of \$29,256 per year for the state fiscal biennium of July 1, 2021, to June 30, 2023; and the Child Care contract in the anticipated amount of \$156,624, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,342,409.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to §46.23(6m)(c), Wis. Stats., and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2022 budget.

Ayes: ___ Noes: ___ Abstain: ___ Absent: ___ Vacant: ___

Referred By:
Human Services Board

11-9-21

REVIEWED: County Administrator___; Corporation Counsel: ___; Finance Director: ___.

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022	Totals
22- 100	A & J Vans, Inc. dba A & J Mobility	Adaptive Aids - Vehicle	Child	22,975.00	per item	22,975.00	per item 0.0% 30,000
22- 101	Abilities, Inc. - Apartments, CBRF & AFH, EMH Crisis Stabilization	Adult Alt Care	CMI	3,540.00	per month	3,540.00	per month 0.0% 300,000
22- 102	Access Elevator (All About Access)	Home Modification	various	14,549.00	per modification	14,549.00	per modification 0.0% 14,549
22- 103	Advocates for Healthy Transitional Living, LLC**	Child Alt Care	Child	1800-4000	per Child	1800-4000	per Child #DIV/0! 48,000
22- 104	Affiliated Wellness Group, LLC	Psychotherapy	n/a	90.00	per hour	90.00	per hour 0.0% n/a
22- 105	Affinity Health Care LLC (Pine Ridge House) NOP	Adult Alt Care	Adult	4,541.00	per month	4,541.00	per month 0.0% 54,492
22- 106	Agnesian - St. Agnes Hospital	Inpatient Services	MH	1,308.00	per day	1,308.00	per day 0.0% n/a
22- 107	Alere Toxicology	Urine Screens	various	38.50	per screen	38.50	per screen 0.0% 11,550
22- 108	All About Learning - not using yet	Child Care	Child	varies	per Day	varies	per Day #DIV/0! 8,000
22- 109	Allied Counseling Services	Psychological	MH	0.00	per MH	0.00	per MH #DIV/0! 60,000
22- 110	ANU Family Based Services - BH, Respite**	Respite	Child	97.85	per Child	97.85	per Child 0.0% 70,000
22- 111	ANU Family Based Services - JRW Region	CCS Psychotherapy	MH	97.85-154.50	per MH	97.85-154.50	per MH #DIV/0! 25,000
22- 112	Applied Therapies & Wellness Center, S.C.	Theraputic Services	MH	0.00	per hour	0.00	per hour #DIV/0! 0
22- 113	ARC Community Services, Inc.	AODA Residential Trmt	Adult	120.00	per day	120.00	per day 0.0% 10,000
22- 114	Alternatives in Psychological Consultation- JRW Region (Jefferson County not using)	CCS Regional Service Array	CCS	128.56	per hour	128.56	per hour 0.0% 0
22- 115	Ascension	Inpatient Services	MH	1,388.00	per day	1,388.00	per day 0.0% n/a
22- 116	Atkins, Caleb & Elizabeth	Foster Care	Child	1,688.00	per month	1,688.00	per month 0.0% 20,256
22- 117	Aurora Health Care, Inc.	Inpatient Services	MH	1,175.00	per day	1,175.00	per day 0.0% 50,000
22- 118	Autism Society Southeast Wisconsin - WAITING	Respite	various	50.00	per day	50.00	per day 0.0% 250
22- 119	Autism Spectrum Therapies of Delaware dba WI Early Autism Project (WEAP)	Respite Care	Child	106.50	per hour	106.50	per hour 0.0% 2,000
22- 120	Avail Therapeutic Services- JRW Region - Jefferson not using	CCS Psychotherapy	MH	97.85-154.50	per MH	97.85-154.50	per MH #DIV/0! 25,000
22- 121	Badgerland After School Enrichment (BASE) - WAITING	Respite Care	Child	345.00	per unit	345.00	per unit 0.0% 5,000
22- 122	Bales, Marshall, MD	Psychological	MH	134.21	per MH	134.21	per MH 0.0% 20,000
22- 123	Behavioral Tech LLC	Consulting	MH	1,500.00	per year	1,500.00	per year 0.0% 1,500
22- 124	Behl Fence & Decking LLC - WAITING	Home Modification	child	11,012.50	per item	11,012.50	per item 0.0% 11,013

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals
22- 125	Beyond Words Art Therapy & Counseling LLC - JRW Region	CCS Regional Service Array	CCS	85.00	per hour	85.00	per hour	0.0% 20,000
22- 126	Bielefeldt, Justin - WAITING	Foster Care	Child	1,028.00	per month	1,028.00	per month	0.0% 12,336
22- 127	BILD-Bridgeway Independent Living Designs - WAITING	Home Modifications	Child	U & C	per modification	U & C	per modification	#DIV/0! 27,000
22- 128	Bilingual Training Consultants	Interpreter	n/a	0.00	per n/a	0.00	per n/a	#DIV/0! 4,000
22- 129	Birch Haven Counseling and Consulting	Infant, Early Childhood, Mental Health Consultation (IECMHC).	B-3	31.25	per unit	31.25	per unit	0.0% 10,000
22- 130	Blandine House	AODA Residential	Adult	117.00	per day	117.00	per day	0.0% 21,060
22- 131	BoyzLife, LLC **	Child Alt Care	child	215.00	per day	215.00	per day	0.0%
22- 132	Braun Thyssen Krupp Elevator Inc.	Elevator Maintenance	All	2,169.60	per year	2,169.60	per year	0.0% 2,170
22- 133	Brigham Impact Group(BIG)	Respite Care, DLS, Mentoring	Child	\$6-\$9.50	per unit	\$6-\$9.50	per unit	#DIV/0! 10,000
22- 134	C & W Med Rides LLC	Medical Rides	Adults & Elderly	100.00	per round trip	100.00	per round trip	0.0% 4,000
22- 135	C.A. Counseling and Consultants, LLC, JRW Region	CCS Regional Service Array	CCS	\$39.45-\$158.16	per hour	\$39.45-\$158.16	per hour	#DIV/0! 1,000
22- 136	C.E.S.A. 2 (RENT)	Space Charges received	n/a	-1,613.00	per n/a	-1,613.00	per n/a	0.0% -6,452
22- 136	C.E.S.A. 2 (RENT-Other Services)	Cleaning Services	n/a	19.75	per n/a	19.75	per n/a	0.0% -1,500
22- 137	Camacho, Paul	Interpreter	n/a	0.00	per n/a	0.00	per n/a	#DIV/0! 2,700
22- 138	Center for Change - JRW Region - Jefferson not using	CCS Regional Service Array	Child	100-137.31	per hour	100-137.31	per hour	#DIV/0! n/a
22- 139	Child and Family Therapeutic Systems - JRW Region	CCS Regional Service Array	CCS	128.58	per hour	128.58	per hour	0.0% 27,900
22- 140	Children's Service Society - JRW Region - Jefferson not using	CCS Regional Service Array	Child	93.76	per Child	93.76	per Child	0.0% n/a
22- 141	Children's Service Society dba Children Hospital of WI Community Services**	Child Alt Care	Child	3,535.61	per Child	3,535.61	per Child	0.0% 42,427
22- 142	Christensen, Tammy - WAITING	Foster Care	Child	1,700.00	per month	1,700.00	per month	0.0% 20,400
22- 143	Christian Servants Home Care, LLC	In-Home Supports	Adults & Elderly	\$29-\$36	per hour	\$29-\$36	per hour	#DIV/0! 5,000
22- 143	Christian Servants Home Care, LLC	Various	Child	\$29-\$36	per hour	\$29-\$36	per hour	15,000
22- 144	Christie's Support Services, LLC	Guardianship	Adults & Elderly	200.00	per month	200.00	per month	0.0% 3,000
22- 145	City of Jefferson	Nutrition Rent	Eld	0.00	per Eld	0.00	per Eld	#DIV/0! 0
22- 146	City of Lake Mills	Nutrition Rent	Eld	0.00	per Eld	0.00	per Eld	#DIV/0! 0
22- 147	City of Waterloo	Nutrition Site Manager	Eld	18.33	per hour	18.33	per hour	0.0% 9,532

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 148	CJB Ventures Inc. dba BrightStar Care	Respite	Child	6.25	per unit	6.25	per unit	0.0%	3,000
22- 149	Clinical Psychology Associates	Psychological	Child	160.00	per Child	160.00	per Child	0.0%	1,500
22- 150	CliniCare Corporation **	Child Alt Care	Child	472.63	per session	472.63	per session	0.0%	172,510
22- 151	Columbia St. Mary's Hospital Milwaukee, Inc. Need inpatient pysch	Inpatient Services	MH	1,100.00	per month	1,100.00	per month	0.0%	n/a
22- 152	Comfort Care 4 U NOP	Adult Alt Care	Adult	402.00	per Adult	402.00	per Adult	0.0%	n/a
22- 153	Community Action Coalition	WDC Rent	WDC Rent	-275.00	per month	-275.00	per month	0.0%	-3,025
22- 154	Community Care Programs, Inc.	Mental Health	Child	450-1500	per month	450-1500	per month	#DIV/0!	250,000
22- 155	Community Care Resources**	Child Alt Care	Child	2500-4346	per Child	2500-4346	per Child	#DIV/0!	300,000
22- 156	Community Coordinated Child Care, Inc. - (4-C)	Child Care Certification	Child	Bill	Actual Costs	Bill	Actual Costs	#DIV/0!	7,906
22- 157	Community Service Associates dba Pauquette Center for Psychological Services	Psychological Evaluations, AODA Assessments, 51 Evaluations	MH	\$150-225.00	per hour	\$150-225.00	per hour	#DIV/0!	25,000
22- 158	Community Service Associates dba Pauquette Center for Psychological Services - JRW Region	CCS Regional Service Array	MH	\$150-225.00	per hour	\$150-225.00	per hour	#DIV/0!	25,000
22- 159	Community Works, LLC	Mentoring/Respite	Child	18.75	per unit	18.75	per unit	0.0%	15,600
22- 160	Compassionate Care Services - JRW Region - Jefferson not using	CCS Regional Service Array	Child	125.46	per hour	125.46	per hour	0.0%	n/a
22- 161	Compassionate Family Services, LLC	Training for Parents/Guardian	Child	18.75	per unit	18.75	per unit	0.0%	15,000
22- 162	Compassionate Family Services, LLC - JRW Region	CCS Regional Service Array	CCS	\$69.38-\$76.96	per hour	\$69.38-\$76.96	per hour	#DIV/0!	25,000
22- 163	Compliance & Quality Consulting	Consulting	MH	35.00	per hour	35.00	per hour	0.0%	18,200
22- 164	Connecting Youth Inc.**	Child Alt. Care	Child	245.14	per day	245.14	per day	0.0%	73,542
22- 165	Connections Counseling	Counseling	various	140-170	per hour	140-170	per hour	#DIV/0!	43,000
22- 166	Connections Counseling - JRW Region - Jefferson not using	CCS Regional Service Array	various	128.56	per hour	128.56	per hour	0.0%	n/a
22- 167	Cornerstone Counseling Services	Psychotherapy	n/a	53.06	per hour	53.06	per hour	0.0%	n/a
22- 168	Corporate Business Systems	Printer and Fax	All	1,206.76	per month	1,206.76	per month	0.0%	14,481
22- 169	County of La Crosse WI NOP**	Child Alt Care	varies	250.00	per day	250.00	per day	0.0%	80,250
22- 170	Credence Therapy Associates - JRW Region (Jefferson County not using)	CCS Regional Service Array	CCS	124.68	per hour	124.68	per hour	0.0%	0

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 171	Cross Roads Kids Connection	Child Care	child	\$8-\$30	per hour	\$8-\$30	per hour	#DIV/0!	3,550
22- 172	Crossroads Counseling Center Inc.	Counseling	Child	90.00	per hour	90.00	per hour	0.0%	2,500
22- 173	Crossroads Counseling Center Inc. JRW Region-not contracting with Jefferson	CCS Regional Service Array	MH	105-175	per MH	105-175	per MH	#DIV/0!	n/a
22- 174	Dane County DHS**	Emerg Detention	MH	175.00	per hour	175.00	per hour	0.0%	n/a
22- 175	Dane County Fence and Deck Company, Inc - WAITING	Home Modification	Child	8,680.00	per item	8,680.00	per item	0.0%	8,680
22- 176	Dave Gallup Foundation	AODA Res Service	MH	20,000.00	per year	20,000.00	per year	0.0%	20,000
22- 177	Daybreak, Inc. - Waupan/Horicon	Adult Alt Care	varies	202.68	per day	202.68	per day	0.0%	175,000
22- 178	Derrick's House	Supervised Independent Living	Del	200.00	per day	200.00	per day	0.0%	61,200
22- 179	Diamond Mental Health, LLC	Counseling	MH	90.16	per hour	90.16	per hour	0.0%	30,000
22- 180	Diamond Mental Health, LLC - JRW Region	CCS Regional Service Array	MH	90.16	per hour	90.16	per hour	0.0%	5,000
22- 181	Dodge County HSD**	Non-Secure Det	Child	0.00	per Child	0.00	per Child	#DIV/0!	n/a
22- 182	Dodge County Medical Facilities dba Clearview Behavioral Health	Adult Alt Care	Adult	419.00	per day	419.00	per day	0.0%	152,935
22- 183	Dr. Lori Pyter dba Family Psychological Services	Psychological	Child	120.00	per hour	120.00	per hour	0.0%	n/a
22- 184	Easter Seals of SE(Corp Guardian)	Corp Guardian	various	0.00	per month	0.00	per month	#DIV/0!	n/a
22- 184	Easter Seals SE(Respite) no summer camp in 2021	Respite	Child	0.00	per session	0.00	per session	#DIV/0!	n/a
22- 185	Easter Seals of Wisconsin (Wawbeek and Respite)	Respite	child	891.00	per session	891.00	per session	0.0%	5,000
22- 186	Edgerton Care Center, Inc (DBA WISH)	PC & SHC & HDM	Elderly	\$22. -\$35	per hour	\$22. -\$35	per hour	#DIV/0!	20,000
22- 187	Education and Treatment Alternatives, Inc	Consulting	Del	11,833.00	per year	11,833.00	per year	0.0%	11,833
22- 188	Emery Cyclery	Adaptive Aids	Child	4,500.00	per item	4,500.00	per item	0.0%	5,000
22- 189	Emily Barrett Wellness & Psychotherapy LLC	Psychotherapy	MH	50.00	per MH	50.00	per MH	0.0%	10,000
22- 190	eSpecial Needs	Adaptive Aids, Specialized Medical & Therapeutic Supplies	Child	160-1200	per item	160-1200	per item	#DIV/0!	5,000
22- 191	Exodus Transitional Care Facility	AODA Res Service	MH	103.00, 36.11	per day	103.00, 36.11	per day	#DIV/0!	10,000
22- 192	Family and Children's Center**	Child Alt. Care	Child	245.14	per daily	245.14	per daily	0.0%	150,000
22- 193	Family Resources Assoc - PSYC	Psychological	MH	0.00	per MH	0.00	per MH	#DIV/0!	n/a
22- 194	Family Works**	Child Alt Care	Child	2,544.00	per Child	2,544.00	per Child	0.0%	62,000
22- 195	Feil's Catering	Elderly Nutrition Program	Eld	5.04	per meal	5.04	per meal	0.0%	186,135

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals
22- 196	First Stage Milwaukee, Inc.	Respite Care		395.00	per session	395.00	per session	0.0% 395
22- 197	Fiscal Assistance, Inc.	Fiscal Agent	Child	various	per Child	various	per Child	#DIV/0! n/a
22- 198	Fischer Law Offices	IV-E Legal	Child	180.00	per hour	180.00	per hour	0.0% 25,000
22- 199	Fond du Lac County Human Services	Inpatient Services	MH	1,300.00	per MH	1,300.00	per MH	0.0% 85,000
22- 200	Forensic Fluids Laboratories, Inc	Test Kits	varies	25.00	per kit	25.00	per kit	0.0% 15,000
22- 201	Fort Kidz Too	Daycare	Child	165.00	per week	165.00	per week	0.0% 5,115
22- 202	Foundations Counseling Center, LLC. - JRW Region	CCS Regional Service Array	various	70.00	per hour	70.00	per hour	0.0% n/a
22- 203	Foundations Health & Wholeness	Child Alt. Care	Child	100.00	per day	100.00	per day	0.0% 5,000
22- 204	Fouts, Susan	Foster Care	Child	1,000.00	per month	1,000.00	per month	0.0% 12,000
22- 205	Friends of Women in Recovery (Beacon)	Halfway House	AODA	186.00	per AODA	186.00	per AODA	0.0% 75,000
22- 206	FW Consulting - DHFS, LLC	Fiscal Agent	DD	various	per DD	various	per DD	#DIV/0! n/a
22- 207	Game-U Enterprises LLC	Consumer Education and Training	child	90.00	per session	90.00	per session	0.0% 23,400
22- 208	Gemiini Systems, Inc.	Consumer Education and Training	Child	98.00	per unit	98.00	per unit	0.0% 5,000
22- 209	Genesee Community Services, LLC (broke out this LLC from ODTG-Genesee Lake School Contract)	Counseling	Child	27.50	per unit	27.50	per unit	0.0% 11,000
22- 210	Geraldine Veneman - JRW Region	CCS Regional Service Array	CCS	93.94	per hour	93.94	per hour	0.0% 25,000
22- 211	Goeschko Law Offices	IV-E Legal	Child	180.00	per hour	180.00	per hour	0.0% 25,000
22- 212	Greenfield Rehabilitation Agency, Inc. - Rehab Resources, Inc.	B-3 Therapy	DD	U & C	per unit	U & C	per unit	#DIV/0! n/a
22- 213	Habilitation Centers, LLC d/b/c Millcreek of Arkansas**	Child Alt. Care	Child	530.00	per day	530.00	per day	0.0% 64,660
22- 214	Hady Electric, Inc.	Home Modification		7,139.19	per item	7,139.19	per item	0.0% 7,139
22- 215	Haggart, Mel, MD	Staff Doctor	MH	164.00	per MH	164.00	per MH	0.0% n/a
22- 216	Healing Harmonies, LLC	Music Therapy	Child	67.83	per session	67.83	per session	0.0% 2,500
22- 217	Healing Hearts Family Counseling Center, LLC	Therapy	Child	100-210	per hour	100-210	per hour	#DIV/0! 7,000
22- 218	Holistic Counseling Services - JRW Region (Jefferson County not using)	CCS Regional Service Array	CCS	124.04	per hour	124.04	per hour	0.0% 0
22- 219	Home Care Assistance Services, LLC dba Visiting Angels LAS	PC & SHC	various	\$19-\$24.50	per hour	\$19-\$24.50	per hour	#DIV/0! 12,000

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 220	Home, Health & Happiness, LLC d/b/a Home Helpers of Lake Country	Supportive Home Care	Child	8.25	per unit	8.25	per unit	0.0%	34,320
22- 221	Honey Creek Counseling and Recovery Services, LLC	Therapeutic Services	MH	37.50	per unit	37.50	per unit	0.0%	7,500
22- 222	Hope Haven- Rebos United	AODA Residential	AODA	125-175	per day	125-175	per day	#DIV/0!	n/a
22- 223	Hopeful Haven, Inc.**	Child Alt Care	Child	2600-4717	per Child	2600-4717	per Child	#DIV/0!	310,000
22- 224	Hussin, Melissa	Foster Care	Child	1,600.00	per month	1,600.00	per month	0.0%	14,400
22- 225	Incredible Years, Inc.	Training	varies	7,300.00	per year	7,300.00	per year	0.0%	7,300
22- 226	Buyout)	In-Home Supports	Adult	21.75-23.75	per hour	21.75-23.75	per hour	#DIV/0!	10,000
22- 227	International Institute for Restorative Practices	Restorative Justice Training	Juvenile	16,000.00	per Training	16,000.00	per Training	0.0%	32,000
22- 228	JCB at your Service, LLC	Home Modification	Child	5,500.00	per time	5,500.00	per time	0.0%	5,500
22- 229	Jefferson County Health Dept	CSP Nursing	MH	0.00	per hour	0.00	per hour	#DIV/0!	36,434
22- 229	Jefferson County Health Dept	Space Charges	n/a	-72,942.00	per n/a	-72,942.00	per n/a	0.0%	-72,942
22- 230	Jefferson County Health Dept - JRW Region Jefferson Only	CCS Service Array	n/a	48.80	per n/a	48.80	per n/a	0.0%	15,000
22- 231	Jefferson Memory Care NOP	Adult Alt Care	Eld	4,400.00	per month	4,400.00	per month	0.0%	42,000
22- 232	Johnstone Consulting, LLC	Training Program	Staff	0.00	per hour	0.00	per hour	#DIV/0!	40,000
22- 233	Journey Mental Health (Bayside)	EMH Crisis	Adult	350.00	per day	350.00	per day	0.0%	50,000
22- 234	Just Like Home NOP	Adult Alt Care	MH	0.00	per MH	0.00	per MH	#DIV/0!	0
22- 235	Juvenile Assessment and Treatment Center, LLC	Mental Health	child	450-1200	per month	450-1200	per month	#DIV/0!	15,000
22- 236	Kettle Moraine YMCA, Inc.Young Mens Christian Association	Respite Care	Child	165.00	per week	165.00	per week	0.0%	1,650
22- 237	Kid's Palace L.L.C.	Day Care	Child	150.00	per Child	150.00	per Child	0.0%	7,825
22- 238	Kim and Matthew Trick	Foster Care	Child	1,500.00	per month	1,500.00	per month	0.0%	18,000
22- 239	Kohlenberg, Cary J MD SC	Psychiatric Evaluations	MH	450.00	per eval	450.00	per eval	0.0%	11,000
22- 240	Kowaiske Kitchen & Bath dba Kowaiske Carpet & Tile, Inc	Home Modification	Child	32,750.00	per Modification	32,750.00	per Modification	0.0%	32,750
22- 241	Lad Lake - (Summer Camp) - WAITING	Respite Care/Child Alt Care	Child	0.00	per Child	0.00	per Child	#DIV/0!	35,000
22- 242	Lad Lake - JRW Region	CCS Regional Service Array	MH	37-110	per MH	37-110	per MH	#DIV/0!	n/a
22- 243	Lake Mills Independent Living	Supervised Apt.	CMI	0.00	per CMI	0.00	per CMI	#DIV/0!	0
22- 244	Lakeside Counseling - JRW Region (Jefferson not using)	CCS Regional Service Array	CCS	119.28	per hour	119.28	per hour	0.0%	0.00
22- 245	LAMAR	ADRC Advertising	Eld	varies	per contract	varies	per contract	#DIV/0!	16,860

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 246	Lavigne's Bus Lines	Transportation	various	various	per various	various	per various	#DIV/0!	2,000
22- 247	Lemke Fence	Home Modifications	Child	11,500.00	per item	11,500.00	per item	0.0%	11,500
22- 248	Lifestriders, Inc	Therapy Services	Child	390.00	per session	390.00	per session	0.0%	3,000
22- 249	Little Dumplings, LLC	Respite Care	Child	1,471.00	per year	1,471.00	per year	0.0%	1,471
22- 250	Longview Home for Boys LLC**	Child Alt Care	Child	245.14	per day	245.14	per day	0.0%	47,391
22- 251	Lori and Dan O'Brien	Foster Care	Child	1,002.00	per month	1,002.00	per month	0.0%	12,024
22- 252	Luchetta, Tracy	Psychological	Child	150.00	per hour	150.00	per hour	0.0%	14,000
22- 253	Lutheran Social Services	Respite/Aspen/IHSS	various	77.25-173.46	per various	77.25-173.46	per various	#DIV/0!	50,000
22- 253	Lutheran Social Services**	Child Alt Care	Child	2259.70-3603	per Child	2259.70-3603	per Child	#DIV/0!	125,000
22- 254	Lutheran Social Services - JRW Region	CCS Service Array	MH	93.72-113.67	per hour	93.72-113.67	per hour	#DIV/0!	10,000
22- 255	Lynette M. Studer	CSP Training & Consulting	MH	125.00	per hour	125.00	per hour	0.0%	18,000
22- 256	Manitowoc County Human Services	Early Intervetion	Child	20.59	per unit	20.59	per unit	0.0%	-3,295
22- 257	Mansion Hill Psychological Services, LLC	Psychosexual Evaluation	various	2,000.00	per Eval	2,000.00	per Eval	0.0%	6,000
22- 258	Marcey Care AFH LLC - NOP	Adult Alt Care	MH	3,599.00	per month	3,599.00	per month	0.0%	43,188
22- 259	Marcus, Jeffrey A. MD	Psychiatric	various	160.00	per hour	160.00	per hour	0.0%	50,000
22- 260	Marsh Country Health Alliance (Clearview LT Care)	Placement Holding	MH	24,139.00	per year	24,139.00	per year	0.0%	24,139
22- 261	Mary Linsmeier Schools, Inc	Respite Care	Child	27.00	per day	27.00	per day	0.0%	972
22- 262	Matt Talbot Recovery Services, Inc. (Horizon Healthcare, Inc. - replaces Genesis 151)	AODA Detox Service	Adult	319.00	per day	319.00	per day	0.0%	n/a
22- 263	Mediation & Collaborative Law Center, LLC	GAL	various	100.00	per hour	100.00	per hour	0.0%	n/a
22- 264	Meriter Hospital, Inc.	IP Psyc Hosp	MH	0.00	per MH	0.00	per MH	#DIV/0!	n/a
22- 265	Meta House, Inc.	AODA Res Service	Adult	265.00	per Adult	265.00	per Adult	0.0%	75,000
22- 266	MG Home Care LLC	Home Daily Care	Del	1,700.00	per year	1,700.00	per year	0.0%	8,500
22- 267	Michelle & David Vasquez	Foster Care	child	968.00	per month	968.00	per month	0.0%	11,616
22- 268	Milwaukee Behavioral Health, LLC dba Granite Hills Hospital	Inpatient Services	MH	1,500.00	per day	1,500.00	per day	0.0%	n/a
22- 269	Moving On, LLC JRW Region	CCS Regional Service Array	MH	105.00	per hour	105.00	per hour	0.0%	n/a
22- 270	Music Therapy Services of Waukesha County, LLC	Therapy	Child	28.00	per session	28.00	per session	0.0%	5,000
22- 271	NAMI Southeast Wisconsin	Peer Support	CRS/CSP	25.50	per hour	25.50	per hour	0.0%	n/a
22- 272	National Council for Behavioral Health	Consulting	MH	25,000.00	per year	25,000.00	per year	0.0%	25,000

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022	Totals	
22- 273	National Seating & Mobility - WAITING	Adaptive Aids	Child	U & C	per item	U & C	#DIV/0!	n/a
22- 274	New Beginnings APFV, Inc.	Intervention	Adult	20,000.00	per year	20,000.00	0.0%	20,000
22- 275	New Leaf Family Support LLC	Parent Coach	Child	40.00	per hour	40.00	0.0%	10,000
22- 276	New Leaf Sober Living, LLC - NOP	AODA Residential	MH	525.00	per month	525.00	0.0%	6,300
22- 277	Norris Inc.**	Child Alt Care	Child	197.55-378.97	per Child	197.55-378.97	#DIV/0!	89,500
22- 278	North American Mechanical Inc. (NAMI)	Boiler Preventative Maintenance	Maint	3,960.00	per year	3,960.00	0.0%	3,960
22- 279	Northwest Passage **	Child Alt Care	MH	378.97	per day	378.97	0.0%	20,000
22- 280	Nova Counseling Services, Inc	AODA Residential	AODA	88.26-166.	per day	88.26-166.	#DIV/0!	20,000
22- 281	Nurturing Ways, LLC	Reflective Supervision	B-3	25.00	per unit	25.00	0.0%	10,000
22- 282	Oak Tree Child and Family Services-JRW Regional	CCS Regional Service Array	CCS	126.20	per hour	126.20	0.0%	8,000
22- 283	Oconomowoc Dev Trng Cnt - Genesee Lake School** - Sent by ML	Child Alt Care/Respite	Child	235-472.63	per Child	235-472.63	#DIV/0!	56,820
22- 284	Opportunities, Inc.	Corp Guardian/HOPE Clients	various	0.00	per various	0.00	#DIV/0!	26,500
22- 284	Opportunities, Inc. -	WDC Space	n/a	0.00	per n/a	0.00	#DIV/0!	0
22- 285	Orion Family Services	Counseling	various	78.28	per hour	78.28	0.0%	65,000
22- 286	Orion Family Services - JRW Region	Counseling	various	64.58-87.72	per hour	64.58-87.72	#DIV/0!	65,000
22- 287	Parachute Partnerships, LLC	Consumer Education and Training	Child	22.50	per unit	22.50	0.0%	10,000
22- 288	Paragon	Respite/SHC	SED/DD	0.00	per Hour	0.00	#DIV/0!	59,100
22- 288	Paragon	Transportation	SED/DD	13.75-24.00	per trip	13.75-24.00	#DIV/0!	4,000
22- 288	Paragon	Daily Living Skills	SED/DD	17.00	per hour	17.00	0.0%	300
22- 289	Pathways Counseling Center	Assessment	Child	800.00	per assess	800.00	0.0%	n/a
22- 290	Pathways Group Home of Rock County LLC**	Child Alt Care	Child	245.14	per day	245.14	0.0%	178,952
22- 291	Phantom Lake YMCA Camp	Respite Care	Child	1,580.00	per session	1,580.00	0.0%	1,580
22- 292	PIE - Professional Interpreting Enterprise	ASL Interpreter	various	80-105	per hour	80-105	#DIV/0!	5,000
22- 293	Pillar and Vine**	Child Alt Care	Child	3,535.61	per Child	3,535.61	0.0%	42,427
22- 294	Pine Valley Residential - NOP	Independent Living	MH	0.00	per MH	0.00	#DIV/0!	0
22- 295	Plum, Henry	Legal Assistance	Child	200.00	per hour	200.00	0.0%	150,800
22- 296	Portage Co. Detention Center**	Juv Detention	Child	150.00	per day	150.00	0.0%	n/a

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals
22- 297	Positive Alternatives, Inc.**	Child Alt Care	Child	245.14	per Child	245.14	per Child	0.0% 89,476
22- 298	Positive Alternatives, Inc.** JRW Region	CCS Regional Service Array	Child	78.06	per Child	78.06	per Child	0.0% 27,000
22- 299	Prentice House **	Child Alt Care	Child	235.00	per day	235.00	per day	0.0% 85,775
22- 300	Productive Living Systems, Inc. - NOP	Adult Alt Care	Adult	192.15	per day	192.15	per day	0.0% 9,992
22- 301	Professional Services Group, Inc.	Mentoring, In-Home Safety, Electronic Monitoring	Parents	50.00	per hour	50.00	per hour	0.0% 9,000
22- 302	Professional Services Group/Community Impact Program-JRW Region	CCS Regional Service Array	CCS	\$17.13 - \$200	per hour	\$17.13 - \$200	per hour	#DIV/0! 5,000
22- 303	Psychological Assessment Services, LLC	Psychological	MH	200.00	per hour	200.00	per hour	0.0% 5,000
22- 304	R.B.3 Inc. - WAITING	Home Modifications	Child	150.00	per item	150.00	per item	0.0% 11,900
22- 305	Rawhide, Inc.**	Child Alt Care	child	472.63	per child	472.63	per child	0.0% n/a
22- 306	Rawski Forensic Psychiatry, LLC	Psychiatric	MH	150.00	per MH	150.00	per MH	0.0% 30,000
22- 307	Responsive Solutions, Inc	Home Modification Assessment	Child	71.00	per hour	71.00	per hour	0.0% 710
22- 308	Restoring Balance Counseling, LLC - JRW Region	CCS Regional Service Array	CCS	70.00	per hour	70.00	per hour	0.0% 7,000
22- 309	Revive Youth and Family Services**	Child Alt Care	Child	240.38	per day	240.38	per day	0.0% 45,432
22- 310	Riechers, Stacey - WAITING	Foster Care	Child	1,500.00	per month	1,500.00	per month	0.0% 13,500
22- 311	Rinden, Mary	Foster Care	Child	1,011.00	per month	1,011.00	per month	0.0% 12,132
22- 312	Riverview AFH LLC - NOP	Adult Alt Care	Adult	361.64	per daily	361.64	per daily	0.0% 46,652
22- 313	Rock County Human Services** (Includes Harper's)	Secure Juv Det	Child	0.00	per Child	0.00	per Child	#DIV/0! 34,000
22- 313	Rock County-Harpers Place (not a separate contract)	Crisis Stabilization	MH	350.00	per day	350.00	per day	0.0% n/a
22- 314	Rock Valley Community Programs, dba Compass Behavioral Health Clinic-JRW Region	CCS Regional Service Array	CCS	108. - 260.	per hour	108. - 260.	per hour	#DIV/0! 3,000
22- 315	Rogers Memorial Hospital**	IP Psyc Hosp	MH	1,557.00	per day	1,557.00	per day	0.0% n/a
22- 316	Rollings Hills Equine Inc. - JRW Region	CCS Regional Service Array	CCS	134-172.08	per hour	134-172.08	per hour	#DIV/0! 99,900
22- 317	S and J Home Care LLC dba BrightStar Care	PC & SHC	various	25-42	per hour	25-42	per hour	#DIV/0! 3,000
22- 318	Safe Community Coalition of Madison and Dane County	Peer Support & Recovery Coaching	MH	55.88	per hour	55.88	per hour	0.0%
22- 319	SBH - Madison LLC, dba Miramont Behavioral Health	Inpatient Services	MH	1,212.00	per day	1,212.00	per day	0.0% n/a
22- 320	Schroedl Foster Home - WAITING	Respite Care	Child	45.00	per day	45.00	per day	0.0% 1,980
22- 321	Secured Living, LLC	Adult Alt Care	MH	2,707.08	per MH	2,707.08	per MH	0.0% 32,485

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 322	Seniors on the GO! Taxi Service Inc.	Transportation	Adults & Elderly	65.00	per trip	65.00	per trip	0.0%	2,000
22- 323	Siemens	Fire Alarm Testing	All	2,832.00	per year	2,916.00	per month	3.0%	34,992
22- 324	Simmons Fence and Specialty Products, LLC - WAITING	Home Modification	Child	16,945.00	per time	16,945.00	per time	0.0%	16,945
22- 325	Simply Lesia, LLC	Respite Care	Child	274.00	per Child	274.00	per Child	0.0%	25,000
22- 326	Southeastern Monitoring	Drug Testing		75.00	per test	75.00	per test	0.0%	1,950
22- 327	SSM Healthcare of WI (St. Mary's Hospital)	IP Psyc Hosp	MH	0.00	per MH	0.00	per MH	#DIV/0!	n/a
22- 328	St. Coletta of Wisconsin, Inc.	Transportation	various	1.75	per mile	1.75	per mile	0.0%	4,000
22- 329	St. Elizabeth	Inpatient Services	various	1,100.00	per day	1,100.00	per day	0.0%	n/a
22- 330	St. Joseph's Hospital	IP Psyc Hosp	MH	531.00	per MH	531.00	per MH	0.0%	5,230
22- 331	Stangler, Nicole - WAITING	Foster Care	Child	1,600.00	per month	1,600.00	per month	0.0%	19,200
22- 332	Stay at Home Specialists, Inc.	Home Modification	various	39,747.41	per modification	39,747.41	per modification	0.0%	39,747
22- 333	Stein Counseling & Consulting Services, Ltd	Supervision	Adult	49.35	per hour	49.35	per hour	0.0%	800
22- 334	Steven J. Braam PhD	Psychological	MH	150.00	per hour	150.00	per hour	0.0%	20,000
22- 335	Stoughton Hospital	IP Psyc Hosp	MH	0.00	per MH	0.00	per MH	#DIV/0!	n/a
22- 336	Stress Management & Mental Health	Psychiatric	MH	0.00	per MH	0.00	per MH	#DIV/0!	22,400
22- 337	SWITS	Interpreting	various	45-90	per various	45-90	per various	#DIV/0!	n/a
22- 338	Taylor Psychiatric Services-Taylor, Leslie PhD	Psychiatric	MH	150.00	per hour	150.00	per hour	0.0%	14,000
22- 339	Tellurian, Inc. - Med Detox - ARP	Detoxification	AODA	520.00	per AODA	520.00	per AODA	0.0%	15,000
22- 339	Tellurian, Inc. - Med Detox - Dane	Detoxification	AODA	465.00	per AODA	465.00	per AODA	0.0%	80,000
22- 340	Terri Schanen - Lessons In Harmony - JRW Region	CCS Regional Service Array	MH	66.19	per hour	66.19	per hour	0.0%	99,000
22- 341	The Arc of Fond du Lac Inc	Respite Care	Child	83.00	per day	83.00	per day	0.0%	2,988
22- 342	The Bees Knees	Respite Care	Child	150.00	per session	150.00	per session	0.0%	7,800
22- 343	The Fence Company, LLC - WAITING	Home Modification	Child	23,200.00	per item	23,200.00	per item	0.0%	23,200
22- 344	The Manor Adult Family Home - NOP	Adult Alt Care	Adult	3,000.00	per month	3,000.00	per month	0.0%	36,000
22- 345	The Mooring House Inc. - Apricity	AODA Res Service	MH	201.04-215	per day	201.04-215	per day	#DIV/0!	300,000

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals	
22- 346	The Parenting Network	Parenting Class	Parents	45.00	per Parents	45.00	per Parents	0.0%	500
22- 347	The Psychology Center	Psychological Evaluations	child	200.00	per hour	200.00	per hour	0.0%	30,000
22- 348	The Richardson School, LLC	Respite	Child	110.00	per Child	110.00	per Child	0.0%	5,000
22- 349	The Willows Counseling and EMDR Center - JRW Region	CCS Regional Service Array	CCS	120.84	per hour	120.84	per hour	0.0%	0
22- 350	Three Gaits, Inc.	Therapeutic Services	Child	330.00	per session	330.00	per session	0.0%	330
22- 351	Thrive Treatment Services LLC**	Child Alt Care	child	3,735.61	per month	3,735.61	per month	0.0%	44,827
22- 352	TigerConnect	Texting Software	various	8,200.00	per term	8,200.00	per term	0.0%	8,200
22- 353	TKO Enterprises, LLC	Respite Care	Child	288.00	per day	288.00	per day	0.0%	11,000
22- 354	TLC Staffing, LLC	SHC	various	\$18-\$24	per hour	\$18-\$24	per hour	#DIV/0!	50,000
22- 355	Tomorrow's Children, Inc.**	Child Alt. Care	Child	472.63	per day	472.63	per day	0.0%	172,510
22- 356	Total Care Group No one placed	Adult Alternate Care	MH	225.00	per day	225.00	per day	0.0%	82,125
22- 357	Total Senior Solutions, LLC d/b/a Caring Angels	Personal Home Care	Adults & Elderly	19.00	per hour	19.00	per hour	0.0%	5,000
22- 358	Transcend Adult Family Home	Adult Alternate Care	MH	3,386.00	per month	3,386.00	per month	0.0%	162,528
22- 359	Transitions at Home, Inc.	In-Home Supports	Adults & Elderly	\$22-\$27	per hour	\$22-\$27	per hour	#DIV/0!	10,000
22- 360	Trempealeau County Health Care Center - NOP	Adult Alternate Care	MH	242.62-365.00	per day	242.62-365.00	per day	#DIV/0!	140,381
22- 361	True Comfort Home Care LLC	SHC, PC, Respite, Transportation	Adults & Elderly	22.00	per hour	22.00	per hour	0.0%	10,000
22- 362	Turner, Liz -	Counseling	MH	53.06	per hour	53.06	per hour	0.0%	18,000
22- 363	Turner, Liz - CCS - JRW Region (Jefferson Only)	CCS Regional Service Array	MH	53.06	per hour	53.06	per hour	0.0%	40,000
22- 364	United Cerebral Palsy of Greater Dane County, Inc. - WAITING	Respite Care	Child	8.00	per unit	8.00	per unit	0.0%	3,840
22- 365	United Seating and Mobility, LLC dba Numotion - WAITING	Adaptive Aids - other	child	2,563.00	per item	2,563.00	per item	0.0%	2,563
22- 366	University Health Care, Inc.	Inpatient Services	MH	various	per day	various	per day	#DIV/0!	n/a
22- 367	Vision Forward Association, Inc.	Vision Support	Child	22.50	per unit	22.50	per unit	0.0%	3,960
22- 368	Washington Co DSS - Shelter Care**	Non-Secure Det	Child	131.00	per Child	131.00	per Child	0.0%	n/a
22- 369	Washington Co Sheriff - Detention**-send hard copy-do not use DocuSign	Secure Juv Det	Child	150.00	per Child	150.00	per Child	0.0%	n/a

2022 Provider Contracts (10/07/2021)

Contract Number	Provider	Service	Target	2021		2022		Totals		
22- 370	Watertown Health Department	In-Home Visits	Child	3,000.00	per Child	3,000.00	per Child	0.0%	3,000	
22- 371	Waukesha County Secure Detention**	Secure Juv Det	Child	0.00	per Child	0.00	per Child	#DIV/0!	n/a	
22- 372	Waukesha County, Department of Health and Human Services	Inpatient Services	MH	888.00	per day	888.00	per day	0.0%	n/a	
22- 373	Waystar	Clearinghouse	billing	798.00	per month	798.00	per month	0.0%	9,576	
22- 374	Wellpoint Care Network (Formerly SaintA)	Child Alt Care	CCS	419.86	per day	419.86	per day	0.0%	153,249	
22- 375	Wheaton Fransican Healthcare	Inpatient Services	MH	750.00	per MH	750.00	per MH	0.0%	49,500	
22- 376	Willow Creek Behavioral Health	Inpatient Services	MH	1,212.00	per day	1,212.00	per day	0.0%	n/a	
22- 377	Willow Winds Living LLC	Adult Alt Care	MH	4,401.00	per month	4,401.00	per month	0.0%	52,812	
22- 378	Wisconsin Family Ties	WrapAround	Child	6,000.00	per year	6,000.00	per year	0.0%	6,000	
22- 379	Wisconsin Family Ties - JRW Region (Jefferson County not using)	CCS Regional Service Array	CCS	98.00	per hour	98.00	per hour	0.0%	0	
22- 380	Wisconsin Lutheran Child & Family Services, Inc.dba Christian Family Solutions, The Gardens of Hartford, CFS Home Care	Supportive Home Care & Crisis Response Respite	MH	\$25, \$43	per hour	\$25, \$43	per hour	#DIV/0!	4,000	
22- 381	Wishope Inc.	AODA Res Service	MH	600.00	per month	600.00	per month	0.0%	7,200	
22- 382	Witzigmann Foster Home - WAITING	Foster Care	Child	1,500.00	per month	1,500.00	per month	0.0%	18,000	
22- 383	WMK LLC dba Mobility Works	Adaptive Aids - Vehicle	Child	2,000.00	per item	2,000.00	per item	0.0%	2,000	
22- 384	YMCA at Pabst Farms	Respite	Child	15-140	per session	15-140	per session	#DIV/0!	n/a	
22- 385	Youth Villages-Tennessee, Georgia	Child Alt Care	Child	615.00	per day	615.00	per day	0.0%	224,475	
22- 386	ZBM Inc.	Cleaning Services	varies	20-50	per hour	20-50	per hour	#DIV/0!	9,000	
	**Rates not established for 2022 yet for all providers									
	Contracts with Jefferson County for Services-No Cost to us.									
	State of Wisconsin - DWD space rental	Space Charges	n/a	-1,678.53	per month	-1,678.53	per month	0.0%	-20,142	
	DWD Operating Agreement-Job Center	Space Charges		-106.52	per month	-106.52	per month	0.0%	-1,278	
	My Choice (Care Wisconsin)	various	Adult	various	per service	various	per service	#DIV/0!	n/a	
	ContinuUs	various	Adult	various	per service	various	per service	#DIV/0!	n/a	

**County Aging Plan
Jefferson County
FY 2022–2024**

Table of Contents

Executive Summary

Context

Community Involvement in the Development of the Aging Plan

 Public Hearing Requirements

Goals for the Plan Period

Coordination Between Title III and Title VI

Organization, Structure and Leadership of the Aging Unit

 Primary Contact to Respond to Questions About the Aging Plan

 Organizational Chart of the Aging Unit

 Staff of the Aging Unit

 Aging Unit Coordination with ADRCs

 Statutory Requirements for the Structure of the Aging Unit

 Role of the Policy-Making Body

 Membership of the Policy-Making Body

 Role of the Advisory Committee

 Membership of the Advisory Committee

Budget Summary

Verification of Intent

Assurances of Compliance with Federal and State Laws and Regulations

 Compliance with Federal and State Laws and Regulations for 2022-2024

Appendices

Executive Summary

What is the Aging Unit as an Organization?

The Aging and Disability Resource Division of Jefferson County was redesigned and formally established in July of 2008 by encompassing all of the Older American Act Programs, Transportation and the Aging and Disability Resource Center into one unit.

Mission:

Our mission is to help people achieve their goals by providing them with comprehensive information so they can make informed decisions, and advocacy support to ensure that they remain in charge of their lives.

Vision:

The Aging & Disability Resource Center's vision is to provide information and assistance to a diverse community where the elderly, and people with disabilities, are respected, healthy and productive.

What does the Aging Unit provide for the Community?

Our purpose is to advocate for and help people achieve their goals by providing them with comprehensive information, assistance and opportunities to engage in the public policy process so they can make informed decisions and remain in charge of their lives.

The Aging & Disability Resources Division of Jefferson County Human Services encompasses many programs and funding streams that provide services and supports to the elderly, adults with disabilities, children with disabilities as they transition into adulthood, and persons with Alzheimer's disease or another dementia and their caregivers. Services and supports are intended to help people live with a high degree of independence in their own homes and communities for as long as they desire. We adhere to the principals of motivational interviewing to help people achieve their best possible outcomes.

What was learned through community engagement?

This planning period we found the most success with reaching people through paper and electronic surveys. We were able to share surveys with individuals coming to the vaccination sites for the COVID-19 vaccine. This was our most effective response method. We were able to reach just over 600 individuals through this collaboration with the county's Health Department. The ADRC and Aging Unit Advisory Committee was involved in the process of designing the surveys and determining how to best distribute surveys to reach the maximum participants possible. Advisory Committee members

also shared their experiences in talking with others in the community about the surveys and 3-year plan.

Through our community engagement efforts this year we learned a great deal about the needs of our aging community. Many people suggested services that already exist in our county. This tells us that communication of available supports and services needs to be considered. We also learned that the COVID-19 pandemic has had a significant effect on our aging population. We received many responses related to getting out of the home and engaging in social activities with others, as well as a concerning number of individuals stating that one of the most important issues facing older adults today is isolation and loneliness. We believe this has increased over the past 2 years through the COVID-19 pandemic as people were not able to interact for fear of potential health risks.

Another area we found a great deal of interest was in transportation. The need for older adults to have access to safe and effective transportation not only includes the need for transportation to medical appointments, but also a significant desire for transportation related to social and shopping opportunities. We see the same social component in the responses to our meal program questions. At this time, we are only providing home delivered meals and curbside pick-up meals due to the COVID-19 pandemic. Many individuals expressed a desire to resume congregate meals or another way for individual to enjoy a meal with other, such as friends and family.

What are the current challenges and needs of the community?

One major challenge is in reaching individuals from diverse cultures. We were able to translate our surveys into Spanish and did receive several responses from these efforts, however the number of responses was small in comparison to the population reported in census surveys. Barriers such as language, fear of government, and limited access to Spanish speaking communities amplify these challenges.

Another challenge we face is the ongoing COVID-19 pandemic. We would like to predict that the pandemic will end and services will return to pre-pandemic status. As we are currently seeing a variant of the virus is emerging and forcing us to consider health and safety risks over the needs of our aging community members for things like socialization events, evidenced based health education in group settings, and the re-opening of congregate meal sites.

We are seeing a greater need for transportation services across our county recently. With a growing population of community members over the age of 60, the need for transportation to medical appointments, grocery stores and pharmacies is also growing.

Over the next few years there will be additional funds available to help us meet these needs in our community. These funds will be very helpful, but may also create an issue when they are no longer available. There is concern for adding services to people with temporary funds then needing to pull or reduce services when the funding is no longer available. Coming up with creative ways to utilize the additional funds within the scope of the funds while also managing the longevity of the services will be challenging in itself.

What is the long path vision of the Aging unit:

This plan identifies goals in the areas of diversity, nutrition, caregiver support, communication, transportation, and addressing social isolation and loneliness. These goals were chosen to expand services and opportunities for individuals as well as maintaining cost effective budgets and are based on the results of the community engagement activities conducted over the year.

Describe the leadership of the Aging Unit:

Aging unit director:

The ADRC and Aging Unit Division Manager oversees the Aging Unit and ADRC of Jefferson County. This position works closely with DHS and GWAAR to assure that policy and procedures are followed correctly and that the Aging Unit and ADRC are good stewards of taxpayer dollars while serving the greatest number of people within Jefferson County. The ADRC and Aging Unit Division Manager works with the staff and leadership of all programs run through this division to guide programs and services. This division manager works closely with the Human Services Director and Human Services Board to oversee and direct work being done in the ADRC and Aging Unit Division.

Policy-making body

The commission is the policy making entity for aging services and an aging advisory committee is not the commission. Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

See Membership of the Policy-Making Body for details.

Advisory committee:

Aging & Disability Resource Center Advisory Committee

This committee is actively involved in oversight and planning efforts on behalf of the division's constituents and is responsible for advising the Human Services Board about programs, policies and unmet community needs.

Nutrition Project Council

This council is responsible for advising the Nutrition Program Director on all matters relating to the delivery of nutrition and nutrition supportive services within the program area, including making recommendations regarding days and hours of meal site operations and site locations, setting the annual “suggested donation,” and making recommendations regarding meal site furnishings with regard to persons with disabilities.

See Membership of the Policy-Making Body for details.

Context

Jefferson County is home to an estimated 84,701 residents. It is a primarily rural county, conveniently located between two of Wisconsin’s major cities, and makes for an easy commute for residents working in or between the state’s largest urban areas, Madison and Milwaukee. According to the US Census, American Community Survey, 2015 – 2019 estimates, the median age in Jefferson County is 41.1 years. The table below estimates that the aging population of 60 and over represents 23% of our county population. Of this 23%, the Aging Unit is serving approximately 5% (1049) annually.

Age Group Estimates	Wisconsin	Jefferson County
Total Population - All Ages, All Races	5,790,716	84,701
60+	1,341,829	19,516
65+	953,571	13,910
75+	403,421	5,592
85+	125,495	1,528
% 60+	23.2%	23.0%
% 65+	16.5%	16.4%
% 75+	7.0%	6.6%
% 85+	2.2%	1.8%
Males age 65+	432,812	6,417
<i>Males as percent of 65+ population</i>	45.4%	46.1%
Females age 65+	520,759	7,493
<i>Females as percent of 65+ population</i>	54.6%	53.9%
<small>Source: U.S. Bureau of the Census, American Community Survey, 2015-19 Five-year Estimates, Table B01001, 1/2021</small>		

What are the age trends for older adults in the county?

Population projections for age 60+. Eric Grasso from the Department of Health Services shared projections of the total population and counties for the time span of 2015-2040 to help with preparing for upcoming estimated population growth. The

population in Jefferson County is expected to increase over the next couple of decades for all ages of the population but the expectation of our very oldest 85+ is expected to double in population by 2040.

Jefferson County	2015	2020	2025	2030	2035	2040
All Ages	85,455	90,120	93,860	97,305	99,265	100,300
Aged 60 +	18,185	21,360	24,320	26,135	27,215	27,890
Aged 65+	12,735	15,360	18,090	20,605	21,825	22,490
Aged 85+	1,475	1,520	1,770	2,155	2,815	3,570

What needs have been identified through community engagement or other analysis?

The top responses from each survey question were as follows:

1. What types of services/supports could Jefferson County provide to make your community easier or more enjoyable for you to live in?
 1. Activities for Seniors
 2. More Information on what is available/happening
 3. More Transportation Options

2. What types of transportation services would be helpful in Jefferson County?
 1. Transport to Medical Appointments, Groceries, and wheelchair assessable rides
 2. Public Bus Services
 3. Off hours transportation, evenings and weekends

3. What would you like to see in a meal program for yourself or an aging loved one?
 1. Healthy & Balanced Meals
 2. Customized Meals
 3. Gift Cards, vouchers to restaurants

4. What are the most important issues facing older adults today?
 1. Physical, Emotional, Mental and Spiritual Health
 2. Affordable and assessable Healthcare
 3. Isolation/Loneliness

5. If you are a caregiver for someone, what would help you to continue providing care?
 1. Financial Assistance
 2. Support/Assistance with everyday tasks
 3. Respite

6. What does HEALTHY aging mean to you?
 1. Exercise, healthy food, and affordable community programs
 2. Physical, Emotional, Mental and Spiritual Health
 3. Independence, continue doing normal activities

7. What other programs or services do you think would be beneficial for Jefferson County?

1. Recreation and activity program for the elderly.
2. Socialization Opportunities
3. Non-medical Transportation

How do the needs differ across race and ethnic groups, rural and urban, income levels, and generations?

Social and Economic characteristics: According to the documentation from the Aging programs in Jefferson County only 8 individuals identified as being from a racial/ethnic group other than White. We know based on recent census data for Jefferson County that the 2 largest racial/ethnic groups here are White (89.6%) and Hispanic (7.1%), with Other (3.3%) being the smallest identification group. The documentation of the Aging programs of Jefferson County does not reflect this same representation. Of the 1049 individuals documented less than 1% identified as being of a racial/ethnic group other than White.

The Older Americans Act (OAA) specifies that its funds should be directed to individuals with the greatest economic and social need (with particular attention to low-income older individuals, including low-income minority individuals, older individuals with limited English proficiency and older individuals residing in rural areas.” The growth of the aging populations in Jefferson County in the coming decades will create opportunities and challenges for our long-term supports and services. Between now and 2040, the proportion of the population age 65 and over will significantly increase so strategic planning of program services is needed to meet the demand of people who may have reported a disability and those who have a ratio of income below the poverty line to ensure there is enough service to meet the need. The projection is that 8.6 % of Jefferson County Seniors over the age of 65 are living in poverty, whereas, the state average is 7.6%.

Ratio of Income to Poverty: Ages 65 and Older*	Wisconsin	Jefferson County
Total, Age 65+	926,836	13,663
Age 65+ below poverty	69,985	1,181
<i>% of 65+ Pop below poverty</i>	7.6%	8.6%
Age 65+: 150% of poverty or less	154,253	2,240
<i>% of 65+ Pop: 150% of poverty or less</i>	16.6%	16.4%
Age 65+: 185% of poverty or less	221,743	3,260
<i>% of 65+ Pop: 185% of poverty or less</i>	23.9%	23.9%
Age 65+: 200% of poverty or less	251,028	3,715
<i>% of 65+ Pop: 200% of poverty or less</i>	27.1%	27.2%
Age 65+: 300% of poverty or less	438,105	6,643

<i>% of 65+ Pop: 300% of poverty or less</i>	47.3%	48.6%
*Note: Totals for this table only include persons for whom poverty status can be determined.		
<i>Source: U.S. Bureau of the Census, American Community Survey, 2015-19 Five-year Estimates, Table B17024, 1/2021</i>		

How is the aging network organized to support older adults?

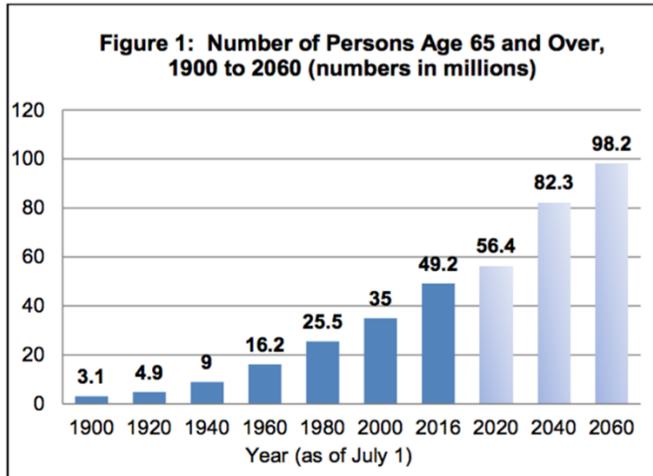
The ADRC and all other aging services are co-located within the Human Services Department. All Older American’s Act (OAA) programs and services are offered under the umbrella of the ADRC. While also located adjacent to ADRC offices, the Adult Protective Services unit maintains its identity under the Human Services Department.

The Aging and Disability Resource Centers (ADRC’s) offer the general public a no-cost, coordinated system of information and access for older people (60+), people with disabilities (17 ½-59), caregivers, family members and professionals alike seeking long-term care supports and resources. ADRC professional staff provides unbiased, objective information on a variety of public and private services and programs.

We promote individual choice using motivational interviewing, support informed decision-making, connect people with the services they need and try to minimize confusion. Our goal is to improve life experience, maintain self-sufficiency, conserve personal resources and delay or prevent the need for potentially expensive long-term care. An ADRC representative is available in person through office and home visits, by telephone, text and email, whichever is more convenient to the individual(s) seeking our assistance. Consumers are referred or transferred to the person responsible for coordinating nutrition services, transportation, and/or caregiver support; however, due to changes in the state ADRC contract, short-term case coordination to assist caregivers in accessing services will be provided by ADRC staff. This is the only OAA service that is shared.

What are the critical issues and future implications for aging services in the community?

The current growth of the population, ages 65 and older, driven largely by the baby boom generation, is unprecedented in U.S. history. As this group of people has passed through each major stage of life, baby boomers, born between 1946 and 1964, have brought both challenges and opportunities to the economy, infrastructure, and institutions of our country. We can see here that according to the us census bureau the number of Americans ages 65 and older is projected to nearly double from 2020 to 2060.



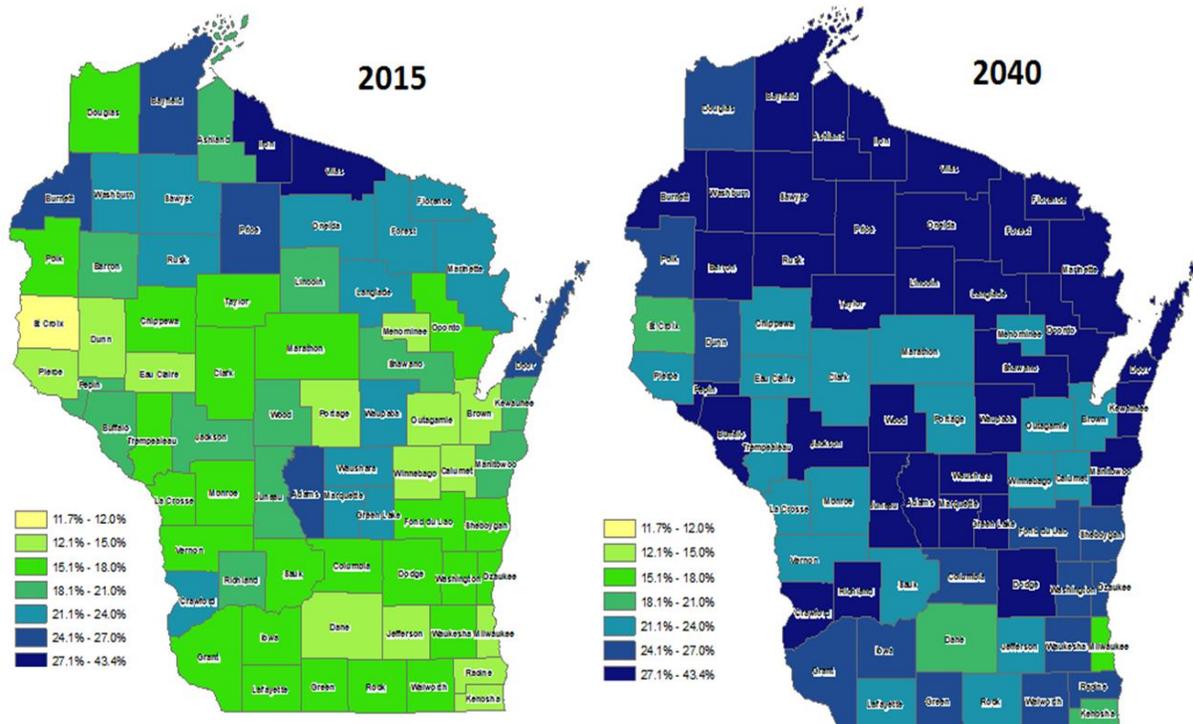
Note: Increments in years are uneven. Lighter bars indicate projections.
 Source: U.S. Census Bureau, Population Estimates and Projections.

We are now starting to see the effects this group is going to have on our country as they age. By 2030, in less than 10 years, all of the baby boomers will be at least 65 years of age. And Older Americans, over the age of 65, will outnumber children for the first time in U.S. history.

We also expect to see an increase in the number of individuals in Wisconsin over the age of 65 living at or below the poverty rates. The Aging Programs were developed to first support those in the greatest need.

We know from statistics that poverty rates increase as people age, nearly doubling from the age of 60 to the ages of 85+. As our aging population grows so will the need.

This graphic demonstrates the increasing number of Wisconsinites with a diagnosis of dementia, comparing 2015 to 2040. This is one of our Aging Program's focus areas. The percentage of the population with a diagnosis of Dementia expands as the blue of the map gets darker. This prediction is based on population demographics from the DHS website. You can see here that our own Jefferson County is expected to see an increase in the percentage of individuals living with dementia, from around 15 % in 2015 up to 24% in 2040. These individuals require unique supports and services to age safely and with a high quality of life.



The ADRCs and Aging Programs of Wisconsin encompass many programs and funding streams that provide services and supports to the elderly, adults with disabilities, and individuals with Dementia and their families and caregivers. With the growth prediction we see it is clear that the need for our services is going to grow significantly over the next few years.

What are the resources and partnerships?

The Aging Unit and ADRC of Jefferson County has successfully established several resources and partnerships in our effort to support the aging community within this county. A few of these resources and Partnerships include:

- Community Partners of Jefferson County – Group of Hispanic and non-Hispanic community members promoting Latino population services, resources, involvement.
- Public Health Department- COVID vaccines to homebound individuals, transporting people to free vaccine clinics, working towards reopening congregate meal sites, resuming in person meetings safely.
- Senior Centers – Distributing Farmer’s Market Vouchers, Completing Memory Screens, Communication through newsletters, access to computers for assistance with Medicare Open Enrollment, connecting seniors and offering educational programs.

- Neighboring Aging Units- Partnering to bring Evidence Based programs to both counties.
- AHEC – Area Health Education Centers – Collaborated to bring the Aging Mastery Program to Jefferson County residents, also working on bringing the Spanish version of the program to the community in the future.
- GWAAR Advocacy Staff - participating in Elder Advocacy Day, connecting with local legislative representatives, communicating about advocacy with the community.
- Local Restaurants- Working towards partnering with local restaurants to bring the My Meal /My Way program to Jefferson County.
- Libraries – Memory Café's/ Memory Screens/ Dementia Friendly Businesses
- Community Businesses – Dementia Friendly Businesses
- Local Schools/ boy& Girl Scouts/ 4-H – Service Learning Projects through the Nutrition Program
- Hospitals/clinics – DCS: APS, ADRC – Identifying individuals in need of services, referrals.
- Local Service Clubs – Rotary Clubs, Kiwanis Club, Lions Clubs, Optimist Clubs, Elks, Moose, Masons, and Wolf Clubs – present on services available through the Aging Unit and ADRC of Jefferson County. Connect people to services. Exploring ability to offer volunteer services through these groups as well.
- Local transportation providers – Coordinate with other local transportation providers to assure that community members are able to get where they need to go.

Community Involvement in the Development of the Aging Plan

Community Engagement Report 1

Complete one worksheet for each separate method used to elicit input from the community. i.e. 12 interviews conducted can be compiled on one sheet. At least two methods must be used.

Your County or Tribe: Jefferson	Date/s of Event or Effort: Paper Survey
Target audience(s): Jefferson County residents	Number of Participants/ Respondents: 607
Describe the method used including partners and outreach done to solicit responses: <ul style="list-style-type: none">• Surveys sent through the mail to all current participants of Aging Programs• Transportation drivers handed out surveys with return envelopes.• Surveys were handed out at vaccination clinics• Surveys were translated into Spanish• Spanish surveys were shared through community Spanish speaking businesses such as grocery stores and churches.• Surveys were sent to all Senior Centers for individuals to take, complete and return.	
Describe how the information collected was used to develop the plan: <p>All responses collected were totaled and the results were used to determine goal areas as well as educational needs within the community.</p>	

What were the key takeaways/findings from the outreach? The key takeaways from this outreach were many. The top responses from each survey question was as follows:

1. What types of services/supports could Jefferson County provide to make your community easier or more enjoyable for you to live in?

1. Activities for Seniors
2. More Information on what is available/happening
3. More Transportation Options

2. What types of transportation services would be helpful in Jefferson County?

1. Transport to Medical Appointments, Groceries, and wheelchair assessable rides
2. Public Bus Services
3. Off hours transportation, evenings and weekends

3. What would you like to see in a meal program for yourself or an aging loved one?

1. Healthy & Balanced Meals
2. Customized Meals
3. Gift Cards, vouchers to restaurants

4. What are the most important issues facing older adults today?

1. Physical, Emotional, Mental and Spiritual Health
2. Affordable and assessable Healthcare
3. Isolation/Loneliness

5. If you are a caregiver for someone, what would help you to continue providing care?

1. Financial Assistance
2. Support/Assistance with everyday tasks
3. Respite

6. What does HEALTHY aging mean to you?

1. A healthy lifestyle with exercise, healthy food, and affordable community programs
2. Physical, Emotional, Mental and Spiritual Health
3. Independence, continue doing normal activities

7. What other programs or services do you think would be beneficial for Jefferson County?

1. Recreation and activity program for the elderly.
2. Socialization Opportunities
3. Non-medical Transportation

Community Engagement Report 2

Complete one worksheet for each separate method used to elicit input from the community. i.e. 12 interviews conducted can be compiled on one sheet. At least two methods must be used.

Your County or Tribe: Jefferson	Date/s of Event or Effort: Electronic Survey
Target audience(s): Jefferson County Residents	Number of Participants/ Respondents: 87
Describe the method used including partners and outreach done to solicit responses: <ul style="list-style-type: none"> • Survey Monkey used to develop survey • Survey on County and ADRC web page • Survey shared in newsletters for county as well as senior centers • Shared through Advisory Member connections • Same Survey Questions 	
Describe how the information collected was used to develop the plan: <p>All responses collected were totaled and the results were used to determine goal areas as well as educational needs within the community.</p>	
What were the key takeaways/findings from the outreach? <p>The majority of the responses to our electronic survey were from individuals under the age of 60 although there were 24 responses from individuals over the age of 60.</p> <p>The results were pretty similar to the results of the written survey. The differences found are listed below:</p> <ul style="list-style-type: none"> #1. Adult Daycare was in the top 3 responses #2. Same top 3 responses as written survey #3. Someone to eat with, opportunities for socialization was in top 3 responses #4. Same top 3 responses as written survey #5. Same top 3 responses as written survey #6. Same top 3 responses as written survey #7. Communication about services available was in the top 3 responses 	

Community Engagement Report 3

Complete one worksheet for each separate method used to elicit input from the community. i.e. 12 interviews conducted can be compiled on one sheet. At least two methods must be used.

Your County or Tribe: Jefferson	Date/s of Event or Effort: Direct Interviews
Target audience(s): Jefferson County residents	Number of Participants/ Respondents: 12
Describe the method used including partners and outreach done to solicit responses: Direct interviews were conducted with 12 individuals Interviews asked same 7 questions as the paper and electronic surveys These individuals were picking up Farmer’s Market Vouchers and volunteered to also answer survey questions.	
Describe how the information collected was used to develop the plan: All responses collected were totaled and the results were used to determine goal areas as well as educational needs within the community.	
What were the key takeaways/findings from the outreach? The responses from the individual interviews were similar to those in the electronic and paper surveys. Common themes centered around transportation needs in the community, building an awareness of what services and programs are happening in the community as well as addressing socialization and loneliness feelings.	

Public Hearing Requirements

Public Hearing Report 1

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Date of Hearing: 9/14/2021	County or Tribe: Jefferson County
Location of Hearing: Jefferson County Courthouse 311 S. Center Ave, Room 205	Accessibility of Hearing: X Location was convenient, accessible & large enough X Provisions were made for hearing/visual impairments X Provisions were made for those who do not speak English X Hearings were held in several locations (at least one in each county your agency serves) X Hearing was not held with board/committee meetings
Address of Hearing: 311 S. Center Ave, Room 205 Jefferson, WI. 53549	
Number of Attendees: 0 0	
Public Notice: X Official public notification began at least 2 weeks prior? Date: <u>8/30/2021</u> X Notice must be posted in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue X *Print/online newspaper : Watertown Daily Times & Daily Union X *Nutrition sites X *Senior centers X Newsletter, radio, TV, social media <input type="checkbox"/> Sent to partner agencies/individuals <input type="checkbox"/> Other _____ X Notifications include X Date X Time X Location X Subject of hearing X Location and hours that the plan is available for examination X Where appropriate, notice was made available in languages other than English X A copy of the notice is included with this report	

Summary of Comments:

No community members attended the hearing.
No written or phone comments were received.

Changes made to your plan as a result of the input received:

No changes

Public Hearing Report 2

Completed report, copy of hearing notice, and copy of actual comments taken during the hearing should be placed in the appendices of the aging plan.

Date of Hearing: 9/24/2021	County or Tribe: Jefferson County
Location of Hearing: Jefferson County Workforce Development Center	Accessibility of Hearing: X Location was convenient, accessible & large enough X Provisions were made for hearing/visual impairments X Provisions were made for those who do not speak English X Hearings were held in several locations (at least one in each county your agency serves) X Hearing was not held with board/committee meetings
Address of Hearing: 874 Collins Rd, Jefferson, Room 103 Jefferson, Wi. 53549	
Number of Attendees: 0	
Public Notice: X Official public notification began at least 2 weeks prior? Date: 8/30/2021 X Notice must be posted in a local/online newspaper, nutrition sites and senior centers plus at least one more avenue X *Print/online newspaper : Watertown Daily Times & Daily Union X *Nutrition sites X *Senior centers X Newsletter, radio, TV, social media <input type="checkbox"/> Sent to partner agencies/individuals <input type="checkbox"/> Other _____ X Notifications include X Date X Time X Location X Subject of hearing X Location and hours that the plan is available for examination X Where appropriate, notice was made available in languages other than English X A copy of the notice is included with this report	

Summary of Comments:

No community members attended the hearing.
No written or phone comments were received.

Changes made to your plan as a result of the input received:

No Changes

Goals for the Plan Period

Focus area: Title III-B Supportive Services - Progress towards person centered services, addressing a barrier to racial equality, maximizing consumer control and choice & Increase knowledge and skills related to advocacy	Due Date
Goal Statement: Develop and implement program policy identifying economic status, natural supports and risk for out-of-home placement to determine service priority. Create and distribute resource information to individuals not being currently served so they can access advocates and services on their own.	8/2024
Plan for measuring overall goal success: Track assessment scores for new individuals served each month. Track number of individuals resources shared with each month.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Develop system to identify greatest needs based on socio-economic status, natural supports and risk for placement.	Program policy will be written and implemented measuring: <ol style="list-style-type: none"> 1. Income 2. Natural supports (frequency) Risk for out-of-home placement (per Caregiver's report)	8/2022
Action step: Develop referral form that identifies priority of service.	A referral form will be developed, used for all referrals, standardizing information gathered regarding income, natural supports, and risk for out-of-home placement.	8/2022
Action step: Determine consumers service priority	The data collected with each referral, will be weighted. Those consumers determined to be at greatest need based on the outlined criteria, will be serviced first.	8/2022

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Action step: Create care plan from referral form and application process (assessment tool) to address needs utilizing a client centered approach.	The Division Manager will randomly select care plans for review to assure care plans directly correlate with the identified needs and reflect a client/person centered approach.	8/2023
Strategy 2: Inform participants and their families about available community resources and avenues to advocacy, in both the English and Spanish speaking populations so individuals that are not assessed as a priority to be served by this program can find needed resources within the community.	A Community Resource Guide for Supportive Services and Avenues to Advocacy will be developed and distributed in both English and Spanish.	8/2024
Action Step: Educate Aging Unit staff about advocacy issues and resources	Utilize the GWAAR Advocacy resources to educate staff around advocacy issues and resources.	8/2024
Action step: Create and maintain community resource directory of available services to be shared with participants as well as individuals on the waitlist.	A Community Resource Guide for Supportive Services and Avenues to Advocacy will be developed and distributed in both English and Spanish to all participant receiving services or on the waitlist.	8/2024
Action step: Identify Jefferson County service providers agencies that employ bi-lingual personal care workers that can better communicate with Spanish Speaking consumers.	The Resource guide will include information about agencies that employ bi-lingual staff, and will include bi-lingual advocacy resources as well.	8/2024
Action step: Translate and distribute community resource directory to Spanish speaking locations with contact information for the Aging Unit of Jefferson County.	Copies of the Community Resource Guide for Supportive Services and Avenues to Advocacy will be physically available where seniors gather in both Spanish and English.	8/2024
Annual progress notes		

Focus area: Title III-C Nutrition Program-Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice.	Due Date
Goal statement: Develop and implement a My Meal/My Way restaurant voucher model for Congregate meals to maximize consumer control and choice, enhance person centered services, and enhance ongoing community engagement.	8/2024
Plan for measuring overall goal success: Track number of participants utilizing My Meal -My Way vouchers. Collect user feedback via survey about sense of choice/control over meals and community engagement.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Develop partnership with local restaurants for Nutrition Program Congregate Meal Services.	Local businesses will be approached and new model discussed. One location will be chosen to pilot the new model.	8/2022
Action step: Identify areas of greatest need for restaurant model.	Area with greatest need for establishing a new model will be identified.	1/2022
Action step: Approach local restaurants in that area to discuss options and interest in a partnership.	Once an area is identified, food businesses within that area will receive a letter and phone call to inquire on interest.	2/2022
Action step: Build My Meal, My Way/restaurant/voucher model with local business.	Build model with voucher options for dine in.	6/2022

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 2: Educate public about new Nutrition Program Congregate Meal Options	Inform participants in the chosen area of the new options for them in their area.	8/2022
Action step: Current Participants	Inform current participants of changes and assure that they understand new processes.	8/2022
Action step: Local Community	Let the greater local community know about the new options.	8/2022
Action step: Open new program pilot	Open doors	9/2022
Strategy 3: Expand to additional communities across Jefferson County		3/2023
Action step: Pilot new model.	This is a time to work out details and adjust as necessary. This is also a time to gather feedback and suggestions from local participants to assure the new program is meeting the needs of the participants.	9/2022
Action step: Approach additional businesses	Approach additional businesses in additional areas of Jefferson County about partnering to offer new Nutrition Program Congregate Meal models.	3/2023
Action step: Kick off new programs in new locations	Starting with the areas of greatest need, establish and open new programs.	6/2023
Strategy 4: Develop survey	Develop survey to gather feedback from consumers regarding My Meal-My Way experience, focusing on community engagement in new program as well as sense	12/2023

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
	of control/choice with new program.	
Action Step: Add My Meal My Way questions to annual Nutrition Program survey.	Coordinate with GWAAR to add My Meal-My Way questions to annual survey.	2/2024
Action Step: Conduct Survey with Meal Participant	Annual Survey process	when due
Action Step: Adjust the program based on participant feedback.	Adjust based on consumer feedback to improve the program and its value to the community	8/2024
Annual progress notes		

Focus area: Title III-D Health Promotion - Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice & Address a barrier to racial equity	Due Date
Goal statement: Increase the number and diversity of individuals participating in programs.	8/2024
Plan for measuring overall goal success Achieve a 10% increase in number of participants each year for 3 consecutive years and coordinate at least one Spanish speaking program facilitated by a Spanish speaking individual.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Expand recruitment efforts	Expand the marketing methods for the programs across the county.	6/2023
Action Step: Find 5 new marketing avenues to try.	New marketing avenues to what has been tried in the past.	6/2022
Action Step: Expand ways to offer the courses.	Trial 3 new delivery methods for program in the community.	1/2023
Strategy 2: Expand offerings to Spanish speaking community.	Sponsor a fully Spanish speaking health promotions course complete with Spanish printed materials and a Spanish speaking facilitator.	1/2023
Action step: Identify desired courses specific to Spanish Speaking community	Reach out to Spanish speaking community to determine which programs would be the most desirable.	1/2022
Action step: Explore evidence-based materials available in Spanish	Explore Spanish translated program materials	6/2022
Action step: Identify and train Spanish speaking facilitator	Identify and train Spanish speaking facilitator	8/2022
Strategy 3: Enhance ongoing community engagement	Build partnerships within the Spanish speaking community	1/2023

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
	to bring services to this population.	
Action step: Participate in the Community Partners of Jefferson County meetings	This group focuses on outreach to Spanish speaking families in Jefferson County, share Spanish speaking course information with this group to get it out into the community.	1/2023
Annual progress notes		

Focus area: Title III-E, Caregiver Programs - Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice & Address a barrier to racial equity & Increase knowledge and skills related to advocacy.	Due Date 8/2024
Goal Statement: Caregivers will have the support they need	8/2024
Plan for measuring overall goal success: Decrease waiting list by 50% and obtain an above average score on a program evaluation to measure participant satisfaction with services.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Implement a policy regarding equal distribution of funds.	The policy will be approved and activated.	1/2022
Action step: Develop a policy regarding the equal distribution of grant funds.	A policy will be drafted and approved by the Division Manager.	1/2022
Action step: Send letters to all Caregivers making them aware of the new policy.	All caregiver will receive letters informing them of the new policy.	6/2022
Action step: Host a presentation by the Respite Care Association about their caregiver grant program.	Present to aging coalition	8/2024
Strategy 2: Increase awareness of community resources.	The Dementia Friendly Coalition will be made aware of the needs of caregivers on a quarterly basis.	8/2024
Action step: Contact local organizations, churches, and schools to make them aware of the needs of our caregivers and find out if there are programs they are not aware of.	2 agencies a month will be contacted to let them know if they would like a presentation on services available	8/2024
Action step: Put an article in the newsletter informing its reader of potential contacts through the	The ADRC Newsletter will contain an article with a list of agencies and their phone	8/2024

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
various agencies. Distribute the list of agencies to all caregivers who are referred to us.	number that have volunteers looking to assist caregivers.	
Strategy 3: Educate Caregivers about nontraditional ways to experience respite		
Action step: Quarterly articles on self-care will be inserted into the newsletter.	The ADRC Newsletter will contain articles about self-care.	8/2022
Action step: A pamphlet will be developed and distributed in both English and Spanish that offers creative ways to experience respite.	The pamphlets will be distributed at the meal sites and Senior Centers throughout the county.	8/2024
Strategy 4: Explore interests in other types of support		
Action Steps: Survey caregivers for what they might be interested in then provide resources to connect people with their areas of interest.	Conduct survey then connect to support groups or education, online, virtual, in-person, Trualta, etc.	8/2024
Annual progress notes		

Focus area: Title IIIB - Transportation - Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice.	Due Date
Goal statement: Increase transportation options to fill system gaps	6/2023
Plan for measuring overall goal success Use ridership data to compare before and after program implementation.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
		6/2023
Strategy 1: Increase w/c transportation capacity to meet the demand	Track requests for w/c transportation Compare the number of requests to actual w/c rides provided.	3/2022
Action step: Apply for 5310 grants to purchase (2) new w/c accessible vehicles, prepare 5310 grant applications, and apply	Complete grant application process by due date	1/2022
Action step: Research additional funding sources to purchase w/c accessible vehicle if 5310 grants are denied.	Look into 85.21 funding and ARPA as possible funding sources.	6/2022
Action step: Create a new van driver 2 position for the new w/c accessible vehicles	Develop van driver 2 position description and submit to county board for approval	6/2022
Strategy 2: Increase non-medical transportation opportunities	Track the number of non-medical rides provided each month and compare against previous totals.	6/2022
Action step: Institute weekly shopping trips every Tuesday	Track the number of weekly shopping trips	1/2023

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Action step: Develop a walking program	Track the number of walking events held each month	6/2023
Action Step: Develop day excursion trips to get seniors out and about	Track the number of day excursion trips offered each month.	1/2023
Strategy 3: Expand hours of operation	Track the number of off-hours rides provided each month.	6/2024
Action step: Evaluate current service to determine where the greatest needs are	Track the number of weekend and off hour rides requested each month.	6/2023
Action step: Apply for additional funding (5310) to expand hours of operation	Complete application process for additional funding to expand hours of operation by due date.	6/2023
Action Step: Secure drivers for after-hours driving.	Post, interview and hire additional drivers to accommodate afterhours rides.	3/2024
Annual progress notes		

Focus area: Communication - Title IIIB & Title IIIC & Title IIID & Title IIIE - Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice & Increase knowledge and skills related to advocacy & Address a barrier to racial equity.	Due Date 6/2023
Goal statement: Increase awareness of Aging and ADRC programs	6/2023
Plan for measuring overall goal success Track number of outreach efforts to the community around Aging Programs and ADRC activities.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Create ADRC Newsletter	Currently we produce and share a caregiver newsletter that is distributed quarterly to caregivers within our programs. I'd like to create an Aging ADRC newsletter to cover all happenings.	1/2023
Action Step: Develop monthly newsletter that covers all things ADRC	All Aging and ADRC programs contribute information to be shared with the community.	6/2022
Action Step: Increase distribution of newsletter around county	Explore grocery stores, churches, gas stations as locations to carry publication.	1/2023
Action Step: Explore additional methods to share information other than newsletter	Develop 2 additional methods to share happenings for community members.	1/2023
Strategy 2: Develop Distribution Plan	Explore local newspapers, inserts into magazines, etc.	6/2022

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Action Step: Reach out to local newspaper organization	Reach out to local newspaper organization	1/2022
Action Step: Reach out to local radio stations	Reach out to local radio stations	1/2022
Annual progress notes		

Focus area: Health Promotion – Social Isolation and Loneliness- Enhance ongoing community engagement & Progress towards person centered services, maximizing consumer control and choice	Due Date 6/2023
Goal statement: Increasing meaningful connections among older adults to reducing the health effects of loneliness and social isolation.	6/2023
Plan for measuring overall goal success: partnerships developed, number of evidence-based workshops implemented – number of participants, number of new facilitators trained.	

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strategy 1: Include section in newsletter to identify opportunities for socialization within the community	Reach out to community partners to gather ongoing activities being offered in the community.	3/2022
Action Step: Partner with other community entities to share local events.	Partner with other community entities to share local events.	3/2022
Action Step: Add an educational section to address mental health related to isolation and loneliness and share ideas of things to help combat these.	Collaborate with mental health department to develop this section.	3/2022
Strategy 2: Implement interventions to improve meaningful connections in older adults in our community.	Walks, outings, shopping trips with a group.	6/2022
Action Step: Implement or expand evidence-based health promotion programs such as	Develop plan for who, what, when, where, and how of activities.	1/2022

Specific strategies and steps to meet your goal:	Measure (<i>How will you know the strategies and steps have been completed?</i>)	Due Date
Strong Bodies, PEARLS, Walk with Ease, Mind Over Matter		
Action Step: Target more vulnerable groups such as, immigrant, LGBTQ, minorities & victims of elder abuse in awareness campaign	Track number of minority group members participating in activities.	1/2022
Annual progress notes		

Coordination Between Title III and Title VI

The coordination of services between the county aging unit, tribal aging unit and tribal member is essential to maximize efforts towards health equity within our aging programs.

The Older Americans Act (Sec.306 (6)(G) and (11) (A)(B)(C) requires aging agencies, to the maximum extent possible, to conduct outreach activities to inform Native Americans of programs and benefits under the OAA and to coordinate services provided under Title III with those services provided under Title VI.

The Aging Unit and ADRC of Jefferson County will update their marketing materials to clearly communicate that services offered are available to any tribal members living in Jefferson County. Through coordination with the appropriate tribal aging unit we will ensure the provision of services are made available to tribal members.

Organization, Structure and Leadership of the Aging Unit

The ADRC and all other aging services are co-located within the Human Services Department. All Older American's Act (OAA) programs and services are offered under the umbrella of the ADRC. While also located adjacent to ADRC offices, the Adult Protective Services unit maintains its identity under the Human Services Department.

The Aging and Disability Resource Centers (ADRC's) offer the general public a no-cost, coordinated system of information and access for older people (60+), people with disabilities (17 ½-59), caregivers, family members and professionals alike seeking long-term care supports and resources. ADRC professional staff provides unbiased, objective information on a variety of public and private services and programs.

Primary Contact to Respond to Questions About the Aging Plan

Name: ReBecca Schmidt

Title: Aging and ADRC Division Manager

County: Jefferson County

Organizational Name: Aging and ADRC of Jefferson County

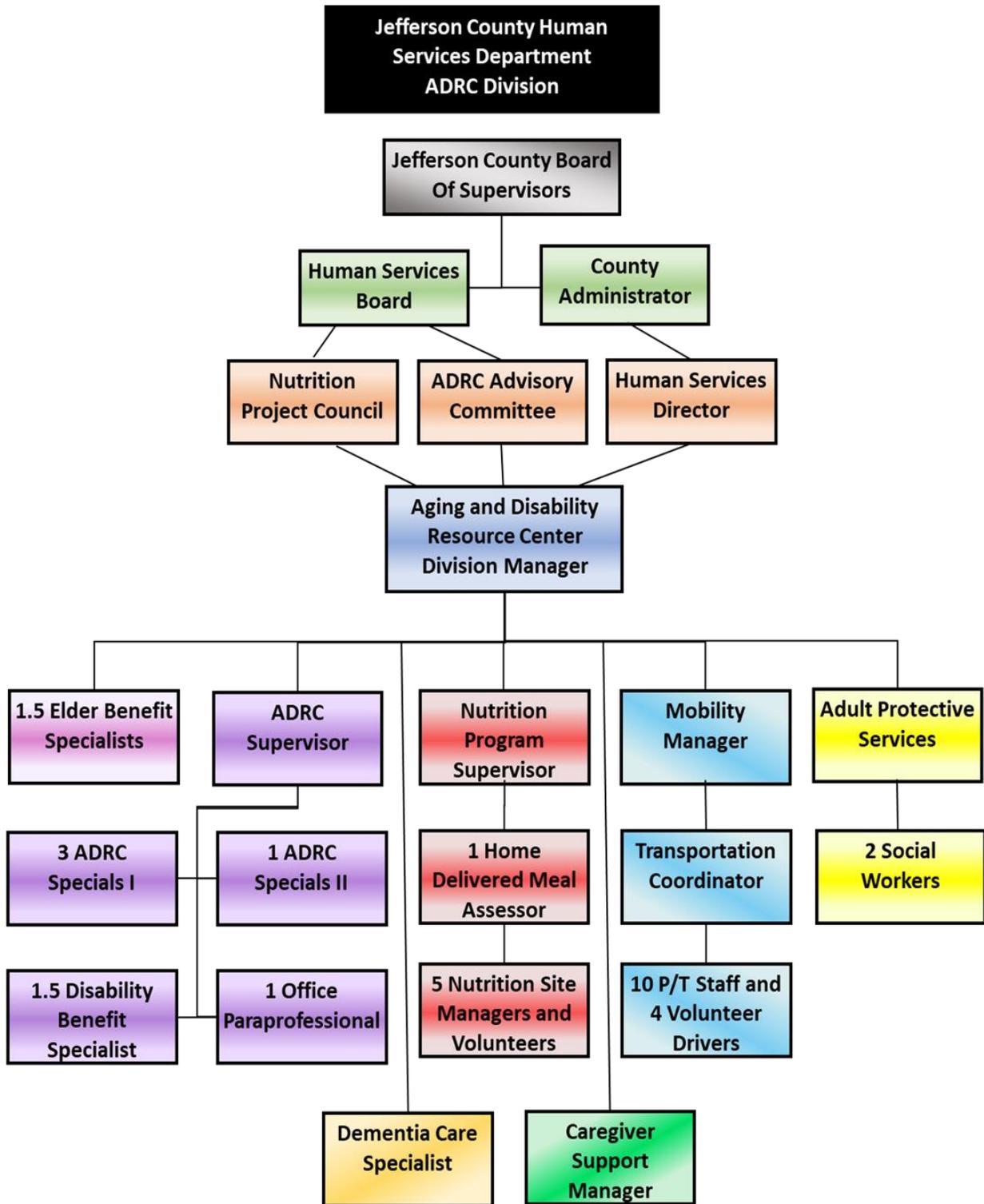
Address: 1541 Annex Rd.

City: Jefferson **State:** WI **Zip Code:** 53549

Email Address: rschmidt@jeffersoncountywi.gov

Phone #: 920-674-8139

Organizational Chart of the Aging Unit



Staff of the Aging Unit

Individuals listed below are employed by the County Aging Unit and ADRC

<p>Name: ReBecca Schmidt</p> <p>Job Title: Aging & Disability Resource Center Division Manager</p> <p>Telephone Number/email Address: 920-674-8139 / rschmidt@jeffersoncountywi.gov</p>
<p>Brief Description of Duties: The purpose of this position is to plan, direct, implement, and monitor the operations of the Aging and Disability Resource Center which, encompasses all State and Federally funded Aging and Transportation programs, and to integrate ADRC and related Aging programs into other Human Services programs, services, funding sources as required based on community and consumer needs.</p>
<p>Name: Dominic Wondolkowski</p> <p>Job Title: Aging & Disability Resource Center Supervisor</p> <p>Telephone Number/email Address: 920-674-8732 dominicw@jeffersoncountywi.gov</p>
<p>Brief Description of Duties: The purpose of this position is to oversee, direct, promote and supervise the daily activities and staff of the Aging and Disability Resource Center.</p>
<p>Name: Kimberly Swanson</p> <p>Job Title: Nutrition Program Supervisor</p> <p>Telephone Number/email Address: 920-674-8134 kimberlys@jeffersoncountywi.gov</p>
<p>Brief Description of Duties: The purpose of this position is to supervise the daily activities and staff of the Senior Dining Programs.</p>

Name: Sharon Endl (PT)

Job Title: Nutrition Outreach Worker

Telephone Number/email Address/email Address: 920-674-8187
SharonE@jeffersoncountywi.gov

Brief Description of Duties:

The purpose of this position is to provide nutrition education and outreach services to individual's 60+; to conduct home delivered meal assessments and implement evidenced based nutrition practices.

Name: Joy Clark, Patti Hills, Julie Schultz, Kevin Purcell, JaNae Kreul (all PT)

Job Title: Senior Dining Program Managers

Telephone Number/email Address: N/A

Brief Description of Duties:

The purpose of the position is to oversee the daily operations of the Senior Dining & Home Delivered Meals Program and to ensure compliance with all rules and regulations.

Name: Alyssa Kulpa (FT) & Karla Nava (PT)

Job Title: Elder Benefit Specialist

Telephone Number/email Address: 920-674-8135 KarlaN@jeffersoncountywi.gov
920-674-1945 Alyssak@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to provide benefit counseling and education, legal information, advocacy and representation to County residents 60 years or older; coordinate efforts with other County, Community and governmental agencies.

Name: Mike Hansen

Job Title: Mobility Manager

Telephone Number/email Address: 920-674-4049 / MichaelH@Jeffersoncountywi.gov

Brief Description of Duties: The Mobility Manager helps older adults, people with disabilities and anyone facing barriers finding transportation. Mobility Managers focus on meeting individual customer needs through a wide range of transportation options and service providers.

Name: Clifford Fleischman

Job Title: Transportation Coordinator

Telephone Number/email Address: 920-674-8104
CFleischmann@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to schedule rides for the elderly and disabled persons, agency clients and others wishing to use the County transportation services and to perform van driver duties for Jefferson County Human Services.

Name: Rick Pfeifer, Lola Klatt, Richard Crosby, Randy Frohmader, Mike Solovey, Dale Schweitzer, Gary Schweitzer, Charlie Wedl, Alan Danielson, and Jacquelyn Ward (all PT paid drivers).

Job Title: Drivers

Telephone Number/email Address: n/a

Brief Description of Duties: The purpose of this position is to provide transportation to seniors and persons with disabilities to medical appointments and other locations as needed.

Name: Heather Janes

Job Title: Dementia Care Specialist

Telephone Number/email Address: 920-675-4035 / HeatherJ@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to increase the dementia capability of Wisconsin's ADRCs, create more dementia friendly communities, and increase opportunities for people with dementia to remain in their own homes as long as is appropriate.

Name: Shelly Theder & Mary Parizck

Job Title: Adult Protective Services

Telephone Number/email Address: 920-674-8126 MParizck@jeffersoncountywi.gov
920-674-8191 Shellyt@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to receive and respond to allegations of abuse/neglect of vulnerable adults using legal interventions when necessary under Chapter's 54 & 55 of the WI Statutes.

Name: Wendy Pettitt

Job Title: ADRC Paraprofessional

Telephone Number/email Address: 920-674-7187 Wendyp@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to greet the general public, answer phones and respond to simple requests for information and support the daily operations of the ADRC.

Name: Shelly Wangerin (FT) & Karla Nava (PT)

Job Title: Disability Benefit Specialist

Telephone Number/email Address: 920-674-8158 Shellyw@jeffersoncountywi.gov
920-674-8135 KarlaN@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to provide comprehensive and current information on government and private sector benefits and programs for adults with disabilities aged 18-59; technical assistance in accessing these programs; advocacy and representation in the areas of consumer rights, grievances, appeals, and hearings at the local, State and Federal levels.

Name: Sara Zwieg, Jennifer Bannister, Erika Holmes, Jacob Sawyers

Job Title: Aging & Disability Resource Specialists

Telephone Number/email Address: 920-674-8140 Erikah@jeffersoncountywi.gov
920-674-7105 JBannister@jeffersoncountywi.gov
920-674-8731 SaraZ@jeffersoncountywi.gov
920-674-8191 JSawyers@jeffersoncountywi.gov

Brief Description of Duties: The purpose of this position is to provide information & assistance, options counseling, short term service coordination, advocacy services and enrollment/disenrollment counseling services to individuals interested in accessing the Family care, Partnership or the IRIS Programs. Services shall be targeted to adults in the following categories: elderly, caregivers, persons with physical or developmental disabilities, persons with mental health and /or AODA issues and youth transitioning from the children's services system into the adult system.

Name: Kim Herman

Job Title: Caregiver Support Specialist

Telephone Number/email Address: KimH@jeffersoncountywi.gov

Brief Description of Duties: Coordinates the AFCSP, NFCSP, and Supportive Services Program. These programs support the family and natural support caregivers for people in our community.

Aging Unit Coordination with ADRCs

The ADRC and all other aging services are co-located within the Human Services Department. All Older American's Act (OAA) programs and services are offered under the umbrella of the ADRC. While also located adjacent to ADRC offices, the Adult Protective Services unit maintains its identity under the Human Services Department.

The Aging and Disability Resource Centers (ADRC's) offer the general public a no-cost, coordinated system of information and access for older people (60+), people with disabilities (17 ½-59), caregivers, family members and professionals alike seeking long-term care supports and resources. ADRC professional staff provides unbiased, objective information on a variety of public and private services and programs.

We promote individual choice using dialectical behavior therapy skills, support informed decision-making, connect people with the services they need and minimize confusion. Our goal is to improve life experience, maintain self-sufficiency, conserve personal resources and delay or prevent the need for potentially expensive long-term care. An ADRC representative is available in person through office and home visits, by telephone, text and email, whichever is more convenient to the individual(s) seeking our assistance. Consumers are referred or transferred to the person responsible for coordinating nutrition services, transportation, and/or caregiver support; however, due to changes in the state ADRC contract, short-term case coordination to assist caregivers in accessing services will be provided by ADRC staff. This is the only OAA service that is shared.

Statutory Requirements for the Structure of the Aging Unit

[Chapter 46.82 of the Wisconsin Statutes](#) sets certain legal requirements for aging units. Consider if the county or tribe is in compliance with the law. If the aging unit is part of an ADRC the requirements of [46.82](#) still apply.

Organization: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
(1) An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	
(2) A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	X
(3) A private, nonprofit corporation, as defined in s. 181.0103 (17).	
Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	
For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	X
For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?	YES

Role of the Policy-Making Body

Policy-making body

The commission is the policy making entity for aging services and an aging advisory committee is not the commission. Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

Membership of the Policy-Making Body

Official Name of the County Aging Unit's Policy-Making Body (list below)			
Jefferson County Human Services Board			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Richard Jones	X	X	2019
Vice – Chair: Russell Kutz	X	X	2020
Secretary: Gino Racanelli	X		2021
Sira Nsibirwa			2020
Kirk Lund		X	2021
Michael Wineke	X	X	2020
Alice Mirk	X		2021

Role of the Advisory Committee

1: Aging & Disability Resource Center Advisory Committee

This committee is actively involved in oversight and planning efforts on behalf of the division's constituents and is responsible for advising the Human Services Board about programs, policies and unmet community needs.

2: Nutrition Project Council

This council is responsible for advising the Nutrition Program Director on all matters relating to the delivery of nutrition and nutrition supportive services within the program area, including making recommendations regarding days and hours of meal site operations and site locations, setting the annual "suggested donation," and making recommendations regarding meal site furnishings with regard to persons with disabilities.

Membership of the Advisory Committee

Official Name of the County Aging Unit’s Advisory Committee (list below)			
ADRC Advisory Committee			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Michael Wineke	X	X	2021
Vice – Chair: Jeanne Tyler	X		2020
Secretary: Frankie Fuller	X		2019
Ruth Fiegi	X		2019
Janet Sayer-Hoeft	X		2020
Sira Nsibirwa			2021
Ellen Sawyers	X		2019
LaRae Schultz	X		2020
Katie Dixon	X		2021

Budget Summary

The Aging Programs are funded with federal and state dollars, county tax levy, and private donations. Federal funding comes from the Older American’s Act or OAA. The Older Americans Act (OAA) specifies that these funds should be directed to individuals with the greatest economic and social need “with particular attention to low-income older individuals, including low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas.” The growth of the aging populations in Jefferson County in the coming decades will create opportunities and challenges for our long-term supports and services. Between now and 2040, the proportion of the population age 65 and over will increase significantly. Strategic planning of program services is needed at this time to meet the demand of future consumers. Jefferson county is projected to have a slightly higher than average percentage of community members over the age of 65 in the years to come. The OAA provides the framework under which the Division’s two oversight committees exist and operate.

Aging Program budgets include the Caregiver Support program. Caregiver Support includes:

- Alzheimer's Family and Caregiver Support Program (AFCSP) is funded by DHS for \$35,502 in 2021. It is used to cover in-home help, medical equipment, prescriptions medications, respite care, adult daycare, assistive devices, and transportation.
- The National Family Caregiver Support Program (NFCSP) is funded by GWAAR for \$37,329 in 2021, with a \$12,442 County match. The program helps families sustain their efforts to care for older relatives by providing them with information, assistance, caregiver support, respite, and supplemental services. It is anticipated that APRA funding will be available for this program in 2022 and 2023.
- Supportive Services Program is funded by GWAAR for \$76,434 in 2021, with an \$8,493 County Match. Supportive services are intended to help people remain in their homes, with the help that they need, to meet their activities of daily living or access community services. It is anticipated that APRA funding will be available for this program in 2022 and 2023.

The Elderly Nutrition Program supports nutrition services to older adults throughout the County by providing home delivered and congregate site meals. Because of the COVID-19 pandemic, the congregate sites have been closed since March 2020. Funding for this program comes from GWAAR, participant donations, and MCO contributions. For 2021, GWAAR originally provided \$216,955 with a \$24,104 match. The Consolidated Appropriation Act of 2021 provided an additional \$41,580 of funding. A separate Nutrition Supplement Incentive Program (NSIP) contract is provided by GWAAR. This funding was \$20,108 in 2021, and it does not include a County match. It is anticipated that APRA funding will be available for this program in 2022 and 2023.

The Health Promotion and Disease Prevention program is funded by GWAAR for \$5,060 in 2021 with a \$562 County match. It is anticipated that APRA funding will be available for this program in 2022 and 2023.

The Senior Community Services Program is funded by GWAAR for \$7,896 in 2021 with an \$887 County match.

In addition to the amounts listed above, it is anticipated that unspent GWAAR funding from 2020 will be used to carryover and cover some 2021 costs. Finally, GWAAR allowed transfers of funding among their programs in 2021.

	Federal Contract Funds	Cash Match Funds	Other Federal Funds	Other State Funds	Other Local Funds	Program Income Funds	Total Cash Funds	In-Kind Match Allocations	Grand Total
Supportive Services	\$ 123,989.00	\$ 21,612.00	\$ 10,191.00	\$ 7,986.00	\$ -	\$ -	\$ 163,778.00	\$ 3,242.00	\$ 167,020.00
Congregate Nutrition Services	\$ 93,843.00	\$ 12,643.00	\$ 4,307.00	\$ -	\$ -	\$ 25,000.00	\$ 135,793.00	\$ 8,035.00	\$ 143,828.00
Home Delivered Nutrition Services	\$ 183,633.00	\$ 13,620.00	\$ 15,801.00	\$ -	\$ -	\$ 97,000.00	\$ 310,054.00	\$ 22,898.00	\$ 332,952.00
Health Promotion Services	\$ 7,060.00	\$ 785.00	\$ -	\$ -	\$ -	\$ -	\$ 7,845.00	\$ -	\$ 7,845.00
Caregiver Services - 60+	\$ 53,329.00	\$ 443.00	\$ -	\$ -	\$ -	\$ -	\$ 53,772.00	\$ -	\$ 53,772.00
Caregiver Services - Underage	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
Alzheimer's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elder Abuse	\$ -	\$ -	\$ -	\$ 25,025.00	\$ -	\$ -	\$ 25,025.00	\$ -	\$ 25,025.00
Grand Total	\$ 463,854.00	\$ 49,103.00	\$ 30,299.00	\$ 33,011.00	\$ -	\$ 122,000.00	\$ 698,267.00	\$ 34,175.00	\$ 732,442.00

Verification of Intent

The purpose of the Verification of Intent is to show that county government has approved the plan. It further signifies the commitment of county government to carry out the plan. Copies of approval documents must be available in the offices of the aging unit.

Use the template provided below and include in the body of the aging plan.

Verification of Intent Template

The person(s) authorized to sign the final plan on behalf of the commission on aging and the county board must sign and indicate their title. This approval must occur before the final plan is submitted to the AAA for approval.

In the case of multi-county aging units, the verification page must be signed by the representatives, board chairpersons, and commission on aging chairpersons, of all participating counties.

We verify that all information contained in this plan is correct.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging.

3. Preference for Older People with Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources Resource's designated Area Agency on Aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary

opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.

- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;
 - (b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,
 - (c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.
- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately

necessary for determining an individual's need and/or eligibility for services and other benefits.

- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:
 - (a) By court order; or,
 - (b) When securing client-requested services, benefits, or rights.
- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated Area Agency on Aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.

- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources Resource's authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.
- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

Aging Units, through binding agreement/contract with an Area Agency on Aging must support and comply with following requirements under the Older Americans Act (Public Law 89-73) [As Amended Through P.L. 116-131, Enacted March 25, 2020] Reference: 45 CFR Part 1321 – Grants to State and Community Programs on Aging.

Sec. 306. (a)

(1) provide, through a comprehensive and coordinated system, for supportive services, nutrition services, and, where appropriate, for the establishment, maintenance, modernization, or construction of multipurpose senior centers (including a plan to use the skills and services of older individuals in paid and unpaid work, including multigenerational and older individual to older individual work), within the planning and service area covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have greatest economic need (with particular attention to low income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals who have greatest social need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals at risk for institutional placement residing in such area, and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community), evaluating the effectiveness of the use of resources in meeting such need, and entering into agreements with providers of supportive services, nutrition services, or multipurpose senior centers in such area, for the provision of such services or centers to meet such need;

(2) provide assurances that an adequate proportion, as required under section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services-

(A) services associated with access to services (transportation, health services (including mental health services), outreach, information and assistance (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible), and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance;

and assurances that the Area Agency on Aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

(3)(A) designate, where feasible, a focal point for comprehensive service delivery in each community, giving special consideration to designating multipurpose senior centers (including multipurpose senior centers operated by organizations referred to in paragraph (6)(C)) as such focal point; and (B) specify, in grants, contracts, and agreements implementing the plan, the identity of each focal point so designated;

(4)(A)(i)(I) provide assurances that the Area Agency on Aging will—

- (aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;
- (bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of subclause (I);

(ii) provide assurances that the Area Agency on Aging will include in each agreement made with a provider of any service under this title, a requirement that such provider will—

- (I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;
- (II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and
- (III) meet specific objectives established by the Area Agency on Aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and

(4)(A)(iii) With respect to the fiscal year preceding the fiscal year for which such plan is prepared, each Area Agency on Aging shall--

- (I) identify the number of low-income minority older individuals and older individuals residing in rural areas in the planning and service area;
- (II) describe the methods used to satisfy the service needs of such minority older individuals; and
- (III) provide information on the extent to which the Area Agency on Aging met the objectives described in clause (a)(4)(A)(i).

(4)(B)(i) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will use outreach efforts that will identify individuals eligible for assistance under this Act, with special emphasis on--

- (I) older individuals residing in rural areas;
- (II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (IV) older individuals with severe disabilities;
- (V) older individuals with limited English proficiency;
- (VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals);

and

(VII) older individuals at risk for institutional placement, specifically including survivors of the Holocaust; and

(4)(C) Each area agency on aging shall provide assurance that the Area Agency on Aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

(5) Each Area Agency on Aging shall provide assurances that the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement, with agencies that develop or provide services for individuals with disabilities.

(6)(F) Each area agency will:

in coordination with the State agency and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings) provided with funds expended by the Area Agency on Aging with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;

(6)(G) if there is a significant population of older individuals who are Indians in the planning and service area of the area agency on aging, the area agency on aging shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;

(6)(H) in coordination with the State agency and with the State agency responsible for elder abuse prevention services, increase public awareness of elder abuse, neglect, and exploitation, and remove barriers to education, prevention, investigation, and treatment of elder abuse, neglect, and exploitation, as appropriate; and

(9)(A) the area agency on aging, in carrying out the State Long-Term Care Ombudsman program under section 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2019 in carrying out such a program under this title; and (Ombudsman programs and services are provided by the Board on Aging and Long Term Care)

(10) provide a grievance procedure for older individuals who are dissatisfied with or denied services under this title;

(11) provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including-

(A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the Area Agency on Aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title; (B) an assurance that the Area Agency on Aging will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and (C) an assurance that the Area Agency on Aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

(13) provide assurances that the Area Agency on Aging will

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships.

(B) disclose to the Assistant Secretary and the State agency-

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and

(ii) the nature of such contract or such relationship.

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such non-governmental contracts or such commercial relationships.

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such non-governmental contracts or commercial relationships.

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals.

(14) provide assurances that funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the Area Agency on Aging to carry out a contract or commercial relationship that is not carried out to implement this title.

(15) provide assurances that funds received under this title will be used-

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and

(B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;

(16) provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care;

(17) include information detailing how the area agency on aging will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery;

Wisconsin Elders Act

If the applicant is an aging unit, the aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of
- (4) services for older individuals of the county.
- (5) A private corporation that is organized under ch. 181 and
- (6) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to administer the programs for older individuals, the department shall direct the Area Agency on Aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) *Duties.* Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.
11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.

13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community –based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.
16. If designated under s. 46.87 (3) (c), administer the Alzheimer’s disease family and caregiver support program under s. 46.87.
17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.
18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.
19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.
20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission on Aging.

(a) Appointment.

1. Except as provided under subd. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.
2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older

individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.

2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit.

Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

(a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each

county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.

(b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.

(d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

Appendices A:

**NOTICE OF PUBLIC HEARING
BEFORE THE
JEFFERSON COUNTY AGING DEPARTMENT**

The public is invited to review and give comments about the Jefferson County Human Services Aging Program's 3-year plan. We will be discussing programs, unmet needs that you have identified, or changes that you think should be made. The Human Services Aging Department will consider your concerns and recommendations as the 3-year Aging Plan is prepared and finalized.

HEARING TIME AND PLACE

TUESDAY, SEPTEMBER 14, 2021
3:00 P.M.

Jefferson County Courthouse
311 S. Center Ave, Room 205

Individuals who are unable to attend but wish to communicate about the Aging Plan may do so in writing by October 4, 2021 sent to:

ReBecca Schmidt, Aging & ADRC Division Manager
Jefferson County Human Services
1541 Annex Rd
Jefferson, WI 53549

Special Needs Request

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 by September 10th, so appropriate arrangements can be made.

Appendices B:

**NOTICE OF PUBLIC HEARING
BEFORE THE
JEFFERSON COUNTY AGING DEPARTMENT**

The public is invited to review and give comments about the Jefferson County Human Services Aging Program's 3-year plan. We will be discussing programs, unmet needs that you have identified, or changes that you think should be made. The Human Services Aging Department will consider your concerns and recommendations as the 3-year Aging Plan is prepared and finalized.

HEARING TIME AND PLACE

FRIDAY, SEPTEMBER 24, 2021
9:00 A.M.

Jefferson County Workforce Development Center
874 Collins Rd, Jefferson, Room 103

Individuals who are unable to attend but wish to communicate about the Aging Plan may do so in writing by October 4, 2021 sent to:

ReBecca Schmidt, Aging & ADRC Division Manager
Jefferson County Human Services
1541 Annex Rd
Jefferson, WI 53549

Special Needs Request

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 by September 10th, so appropriate arrangements can be made.

2022 APPLICANT INFORMATION FORM

For additional information on this Application Workbook,
please refer to the §85.21 Application Guidelines for CY2022

County of Jefferson

Primary Contact for this Grant Program

Name ReBecca Schmidt

Telephone Number 920-674-8139

Extension

Email Address Rschmidt@jeffersoncountywi.gov

Application Preparer (if different than primary contact)

Name Mike Hansen

Organization ADRC of Jefferson County

Telephone Number 920-675-4049

Extension

Email Address MichaelH@jeffersoncountywi.gov

Applicant Status

Place your initials in box to the right to certify your eligibility - You are certifying that the applicant is a county government or an agency of the county department. Private non-profits or Aging Units organized as a non-profit under Wis. Stat. 46.82(1)(a)3 are not eligible to apply for this grant.

Organization Info

Place your initials in the box certifying all organization information, including contacts and titles, have been updated in the BlackCat Online Grant Management System (GMS) and are true and correct to the best of your knowledge.

Federal Grant Match

Please place an "X" next to any federal grant that will be using §85.21 funds as local match.

5310	5307	5311	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please explain)			

Coordination

Please identify the county's coordinated plan name, goal(s) and page number(s) in which your §85.21 project(s) is/are derived.

Title of Coordinated Plan: Jefferson County 2019-2023 Locally Developed Coordination Plan

The goal(s) and/or strategies from which your project is included:

Increase and maintain transportation services for people who y organizations for requests of funding availability. are transportation disadvantaged in the county and surrounding communities. 85.21 funding. Partner with interested agencies and providers to promote expanded transportation options. Explore opportunities and funding for car repairs, gas and taxi

Page number(s) of the Coordinated plan in which the goals may be referenced:

pages 15 - 17

Assessability

Please indicate whether or not §85.21 state aid will be used for the transportation of persons who cannot walk or persons who walk with assistance during the calendar year.

YES

NO

(If no, please explain how the Americans with Disabilities Act (ADA) requirements for equivalency of service between ambulatory and non-ambulatory passengers will be met.)

APPLICANT CHECKLIST

County of

Required Components	Complete
Update Contact Information in BlackCat Online Grant Management System	9/9/2021
Upload completed application workbook:	
Application Information Form	9/9/2021
Complete Vehicle Inventory <i>(regardless of funding source)</i>	9/9/2021
Third Party Contracts	9/9/2021
Trust Fund Plan (for counties with a signed board resolution)	
Project Descriptions and Budgets	
Review Summary Tab	
Upload Transmittal Letter	
Upload Public Hearing and Notice	
Upload Local Review Form	
<i>If applicable</i> : Upload Third Party Contracts &/or Leases to the Resources Tab	

PROJECT 1 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Driver Escort/Volunteer Program**

Third Party Provider

Date contract last updated

Type of Service (Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver	X	Voucher Program	
Vehicle Purchase	X	Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)			

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The driver escort program is intended to provide transportation services to our citizens that are 60+ and for persons with disabilities of any age, to get to medical appointments, grocery and errand shopping. Service is provided to non-elderly, non-disabled individuals on a space available basis. Elders and persons with disabilities shall not be denied a ride to accommodate others.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$356,414

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation	Total from A.	\$200,000
B. \$85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	\$114,414
D. Passenger Revenue	Total from D.	\$17,000
E. Older American Act (OAA) funding	Total from E.	
F. \$5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$25,000

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.	MCO	Total	\$25,000
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total \$356,414

Expenditures should equal revenue	\$0
--	-----

PROJECT 2 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Senior Dining Transportation Program**

Third Party Provider **Watertown Senior Center - Fort Atkinson Senior Center**

Date contract last updated **11/2020**

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	<input type="checkbox"/>	Voucher Program	<input type="checkbox"/>
Vehicle Purchase	<input type="checkbox"/>	Management Study	<input type="checkbox"/>
Planning Study	<input type="checkbox"/>	Brief description of Study	<input type="text" value=""/>
Other (provide explanation)	Taxi and a susbsidy program		

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

Individuals attending a Congregate Senior Dining Program are eligible to use public transportation that is secured by the Senior Center in Watertown or Fort Atkinson at a reduced rate. This program will reduce the fare by \$.75 per trip to attend the meal at the nutrition site. The local Taxi service is contracted for providing transporation in Jefferson and Lake Mills.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$200

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.** \$200

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.**

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.** \$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total \$200

Expenditures should equal revenue \$0

PROJECT 3 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Later Weekday Evenings & Weekend Service Hours -Driver Escort/Volunteer Program**

Third Party Provider

Date contract last updated

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	x	Voucher Program	
Vehicle Purchase	x	Management Study	
Planning Study		Brief description of Study	
Other (provide explanation)			

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The driver escort program is intended to provide transportation services to our citizens that are 60+ and for persons with disabilities of any age, to get to medical appointments, grocery and errand shopping. Service is provided to non-elderly, non-disabled individuals on a space available basis. Elders and persons with disabilities shall not be denied a ride to accommodate others.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$31,931

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$17,781
B. §85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	\$11,810
D. Passenger Revenue	Total from D.	\$2,340
E. Older American Act (OAA) funding	Total from E.	
F. §5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total \$31,931

Expenditures should equal revenue	\$0
--	------------

PROJECT 4 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Day Trip Project**

Third Party Provider

Date contract last updated

Type of Service *(Place an "x" next to the type of service you will be providing for this project.)*

Volunteer Driver	X	Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		<i>Brief description of Study</i>	
Other <i>(provide explanation)</i>			

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

The Day Trip Project would provide a transportation service for seniors and people living with disabilities to enjoy unique places and popular attractions that can be reached within 1-2 hours of driving time from Jefferson County. The overall goal of this project would be to help individuals to have an active and social lifestyle all year round. The locations of the day trips would be selected to appeal to a variety of interests, but also to provide educational and cultural experiences as well. Day Trips are planned for a variety of locations including museums, local attractions or shopping centers etc. We will welcome ideas from our patrons.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$3,220

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$2,920
B. §85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	
D. Passenger Revenue	Total from D.	\$300
E. Older American Act (OAA) funding	Total from E.	
F. §5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total \$3,220

Expenditures should equal revenue	\$0
--	------------

PROJECT 5 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name **Shopping Van Service**

Third Party Provider

Date contract last updated

Type of Service (Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver	X	Voucher Program	
Vehicle Purchase		Management Study	
Planning Study		<i>Brief description of Study</i>	
Other (provide explanation)			

General Project Summary (Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)

The Corridor Van project would provide a transportation service for seniors and people living with disabilities to travel between the 4 major municipalities that exist along the State Trunk Highway 26 Corridor in Jefferson County. At present, there is no affordable intercity transportation service in Jefferson County. This intercity service would be provided by the ADRC of Jefferson County using an ADRC vehicle and staffed by ADRC employees. The proposed project would provide funding to operate this service to complete two round trips up and down the Highway 26 corridor on one day of each week.

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses \$6,108

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation	Total from A.	\$5,708
B. §85.21 funds from trust fund	Total from B.	
C. County Match Funds	Total from C.	
D. Passenger Revenue	Total from D.	\$400
E. Older American Act (OAA) funding	Total from E.	
F. §5310 Operating or Mobility Management funds	Total from F.	
G. Other funds	Total from G.	\$0

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1.		Total	
2.		Total	
3.		Total	
4.		Total	
5.		Total	
6.		Total	

Revenue Total \$6,108

Expenditures should equal revenue	\$0
--	------------

PROJECT 6 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

*Brief description
of Study*

Other *(provide explanation)*

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. §85.21 funds from annual allocation **Total from A.**

B. §85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.**

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. §5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total

Expenditures should equal revenue	<input style="width: 100%; height: 20px; background-color: #e0f7fa;" type="text" value="\$0"/>
--	--

PROJECT 7 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other (provide explanation)

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

A. \$85.21 funds from annual allocation **Total from A.**

B. \$85.21 funds from trust fund **Total from B.**

C. County Match Funds **Total from C.**

D. Passenger Revenue **Total from D.**

E. Older American Act (OAA) funding **Total from E.**

F. \$5310 Operating or Mobility Management funds **Total from F.**

G. Other funds **Total from G.**

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

1. Total

2. Total

3. Total

4. Total

5. Total

6. Total

Revenue Total

Expenditures should equal revenue	<input style="width: 100%; height: 20px; background-color: #e0f7fa;" type="text" value="\$0"/>
--	--

PROJECT 8 DESCRIPTION

County of **Jefferson**

Instructions

- Use this section to describe a specific project that will use s.85.21 funds.
- Hint: Alt and Enter will go to the next line.
- Be sure to complete all three pages for each project.

Project Name

Third Party Provider

Date contract last updated

Type of Service

(Place an "x" next to the type of service you will be providing for this project.)

Volunteer Driver

Voucher Program

Vehicle Purchase

Management Study

Planning Study

Brief description
of Study

Other *(provide explanation)*

General Project Summary *(Provide a brief description of this project. Use ALT and Enter to start a new paragraph.)*

PROJECT BUDGET

Section Description	Amount
---------------------	--------

Annual Expenditures

Enter the amount of **total** expenditures for this project.

Total Expenses

Please note: Breakdown of expenses is not required at this time. You will provide the breakdown of actual expenses in the **Annual Financial Report that you will submit at the end of the calendar year.*

Annual Revenue

Enter the amount for **each** funding source that will be used for this project.

When complete, please scroll to bottom of this page to ensure the **Expenditures minus Revenue equals \$0.*

- | | | |
|--|----------------------|---|
| A. §85.21 funds from annual allocation | Total from A. | <input style="width: 90%; height: 20px;" type="text"/> |
| B. §85.21 funds from trust fund | Total from B. | <input style="width: 90%; height: 20px;" type="text"/> |
| C. County Match Funds | Total from C. | <input style="width: 90%; height: 20px;" type="text"/> |
| D. Passenger Revenue | Total from D. | <input style="width: 90%; height: 20px;" type="text"/> |
| E. Older American Act (OAA) funding | Total from E. | <input style="width: 90%; height: 20px;" type="text"/> |
| F. §5310 Operating or Mobility Management funds | Total from F. | <input style="width: 90%; height: 20px;" type="text"/> |
| G. Other funds | Total from G. | <input style="width: 90%; height: 20px;" type="text"/> \$0 |

(Provide name and/or description and record total amount in the box to the right of the description. Include sources such as other grants and/or programs.)

- | | | | |
|----|--|-------|--|
| 1. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |
| 2. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |
| 3. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |
| 4. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |
| 5. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |
| 6. | <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/> | Total | <input style="width: 90%; height: 20px;" type="text"/> |

Revenue Total **\$0**

Expenditures should equal revenue	\$0
--	------------

**COUNTY ELDERLY TRANSPORTATION
2022 PROJECT BUDGET SUMMARY**

County of **Jefferson**

Project Name	Driver Escort/Volunteer Program	Senior Dining Transportation Program	Later Weekday Evenings & Weekend Service Hours - Driver	Day Trip Project	Shopping Van Service	0	0	Totals
--------------	---------------------------------	--------------------------------------	---	------------------	----------------------	---	---	--------

Project Expenses

Total Project Expenses	\$356,414.00	\$200.00	\$31,931.00	\$3,220.00	\$6,108.00	\$0.00	\$0.00	\$397,873.00
------------------------	--------------	----------	-------------	------------	------------	--------	--------	--------------

Project Revenue by Funding Source

\$85.21 Annual Allocation	\$200,000.00	\$200.00	\$17,781.00	\$2,920.00	\$5,708.00	\$0.00	\$0.00	\$226,609.00
\$85.21 Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
County funds	\$114,414.00	\$0.00	\$11,810.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126,224.00
Passenger Revenue	\$17,000.00	\$0.00	\$2,340.00	\$300.00	\$400.00	\$0.00	\$0.00	\$20,040.00
Older American Act (OAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$5310 grant funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total from other funds	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
1.	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
2.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenses - revenue =	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
-----------------------------	--------	--------	--------	--------	--------	--------	--------	--------